



Rizvi College of Arts, Science & Commerce

Rizvi Complex off Carter Road, Bandra (West) Bombay-400 050 ☎ 6497448, 6480348

17th August, 1994.

1655/SR/94-95

To,

Miss. Anjum Ara Syed,
11/25, Al-Fateh Manzil,
3rd Sankli Street,
B O M B A Y - 400 008.

Madam,

With reference to your application dated 30th May, 1994 and the subsequent interview, I am pleased to inform you that you are hereby appointed for the Full-Time post of a Lecturer in the subject of Mathematics in this College, on the starting basic pay of Rs.2200/-p.m. in the time-scale of pay of Rs.2200-75-2800-100-4000 with effect from 18th July, 1994.

2. Your appointment is on probation for a period of two years subject to the approval of the University of Bombay.
3. Your services will be governed by the provisions of the Bombay University Act, 1974, and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University.
4. You are entitled to receive the allowances as per rules.
5. You will note that no teacher shall leave the services of the College without giving to the College 30 days clear notice, if he/she is appointed on probation or on temporary basis. The date of expiry of such notice shall not fall within either academic term. The period of the required notice shall not run from the date of receipt of the notice. In default, the College may claim from the teacher an amount

.....2/-

20

Rizvi College of Arts, Science & Commerce



Rizvi Complex off Carter Road, Bandra (West) Bombay-400 050 ☎ 6497448, 6480348

: 2 :

equivalent to the one month's total salary i.e. pay, dearness allowance and compensatory local allowance for the period till the end of the term whichever is more.

6. You will submit the Statement of Marks and Passing Certificates of each of the following examinations in original and also the attested copies of the same immediately to the Superintendent in the College Office.

1. S.S.C. Examination
2. Higher Secondary / Pre-University Examination
3. B.A. / B.Com. / B.Sc. Examination/s
4. M.A. / M.Com. / M.Sc. Examination/s
5. M.Phil/Ph.D. Degree
6. Any other examination

7. You will hand over your acceptance to the Superintendent in the College Office within seven days from the receipt of the same. If your acceptance is not received upto the said date, your appointment is liable to be cancelled.

8. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any, and to execute a deed of contract of service in the prescribed form.

9. Please acknowledge.

*Reviewed
Dr. Jaimini Oza*

Yours faithfully,

Jaimini Oza
(DR. JAIMINI OZA)
M.Sc., Ph.D.
P R I N C I P A L

Copy to:

1. The Accountant
2. The Head Clerk
3. Personal File for Information and action.

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE
RIZVI COMPLEX, (OFF CARTER ROAD),
BANDRA (WEST), BOMBAY 400 050.

39

Ref No: Appt/SC/88 - 89

Date: 15th July, 1988

ORDER OF APPOINTMENT
SENIOR COLLEGE

To,
Shri.
Mrs.
Miss. Neha Nagia,
25, Colaba Court,
Coloaba Road,
Bombay - 400 005.

Sir/Madam,

With reference to your application dated Nil and your subsequent interview by the Selection Committee, I have the pleasure to inform you that, you are hereby appointed as a Teacher/Lecturer in the Department of Botany on starting pay of Basic Rs.350/- in the pay scale of Rs.700 - 40 - 1100 - 50 with effect from 15th July, 1988 or the date you report for duty. You will be entitled to allowances such as compensatory local allowance, house rent allowance and dearness allowance as specifically sanctioned by Government of Maharashtra, University of Bombay and U.G.C. from time to time.

2. Your appointment is ^{on Probation} ~~provisional~~ for a period of -- months/years from 15th July, '88 to 20th April, 1990 in the leave/deputation vacancy. After expiry of the above period, your services shall stand terminated without any notice.

3. Your appointment is subject to approval by the Government of Maharashtra (Education Department), University of Bombay, and your service conditions will be governed by the Government of Maharashtra Rules and Regulations, University of Bombay & U.G.C.

4. You shall have to undergo a medical examination by Registered Medical Practitioner preferable with M.B.B.S. Degree, within one month from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness certificate from the doctor.

5. You are requested to acknowledge receipt of this Order of Appointment and communicate the acceptance of the appointment within seven days from the date of receipt of the same.

6. If no reply accepting the appointment is received within seven days, this Order of Appointment shall be treated as cancelled.

7. Further please note that you will have to carry out all the instructions, which are issued to you by the Principal from time to time.

8. Please bring with you the original as well as two zerox copies of your Ph.D/M.Phil/M.A./M.Sc./M.Com/B.A./B.Sc./B.Com/ B.Ed/D.H.E., certificates positively.

9.(A) You are appointed as a Full-Time Teacher/Lecturer.

(B) You are appointed as a Part-Time Teacher/Lecturer.

(C) You are appointed as a Part-Time Teacher/Lecturer, (Contract basis - Clock Hour - Lecture basis)

Yours faithfully,

(DR. JAIMINI OZA)
M.Sc., Ph.D

PRINCIPAL

mp



Received

Mehs
15 July, 1988

15

8th September, 1989.

To,
Miss. Farhana Rhatvilkar,
Teacher in Chemistry (Jr. College),
Rizvi College,
Bandra (West), Bombay-400 050.

d de

Madam,

I have pleasure to inform you that as per the instruction from the Management you are hereby appointed to work as a ^{F.T} Lecturer in the Department of Chemistry (Senior College) with effect from Friday, 8th September, 1989.

You are requested to collect the Time-Table from Miss. Maniyar Mehjabeen from the College Office.

all

(DR. JAIMINI OZA)
M.Sc., Ph.D.

PRINCIPAL

Received At
2.0pm
jm. Jarhang A.R.R
8/9/89

Ref. No.: Appt/SC/

Date: 9th March, 1990

ORDER OF APPOINTMENT
SENIOR COLLEGE

To,
Shri.
Mrs.
Miss. Mr. Abhay Jayavant Rgnade,
7 - A Arun Building,
Mogul Lane, Mahim,
BOMBAY - 400 016.

Sir / Madam,

With reference to your application dated and your subsequent interview by the Selection Committee, I have the pleasure to inform you that, you are hereby appointed as a Teacher/Lecturer in the Department of Physics on starting pay of Basic 700 in the pay scale of 700 - 40 - 1100 - 50 with effect from 09 - 07 - 90 or the date you report for duty. You will be entitled to allowances such as compensatory local allowance, house rent allowance and dearness allowance as specifically sanctioned by Government of Maharashtra, University of Bombay and U.G.C. from time to time.

2. Your appointment is purely temporary for a period of one months/years from 09 - 07 - 90 to 20-04-91 in the leave/deputation vacancy. After expiry of the above period, your services shall stand terminated without any notice.

3. Your appointment is subject to approval by the Government of Maharashtra (Education Department), University of Bombay, and your service conditions will be governed by the Government of Maharashtra Rules and Regulations, University of Bombay & U.G.C.

4. You shall have to undergo a medical examination by Registered Medical Practitioner preferable with M.B.B.S. Degree, within one month from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness certificate from the Doctor.

5. You are requested to acknowledge receipt of this Order of Appointment and communicate the acceptance of the appointment within seven days from the date of receipt of the same.

.....2/-

To, seven days, this Order of Appointment shall be treated as cancelled.

7. Further please note that you will have to carry out all the instructions, which are issued to you by the Principal from time to time.

8. Please bring with you the Original as well as two xerox copies of your Ph.D./M.Phil./M.A./M.Sc./M.Com./B.A./B.Sc./B.Com./B.E B.Ed./D.H.E., certificates positively.

- 9 (A) You are appointed as a Full-Time Teacher/Lecturer.
(B) You are appointed as a Part-Time Teacher/Lecturer.
(C) You are appointed as a Part-Time Teacher/Lecturer,
(Contract Basis - Clock Hour - Lecturer Basis).

Yours faithfully,

(PROF. NASIRUDDIN)
PRINCIPAL



xd.

Ref. No.: Appt/SC/ 90-91

Date: 16th August, 1990.

ORDER OF APPOINTMENT
SENIOR COLLEGE

To,

~~Shri.~~
~~Mrs. Nitesh C. Joshi,~~
~~Miss B/407, Everest Apartments,~~
~~Jay Prakash N Road, Versova,~~
~~B O M B A Y - 400 064.~~

Sir / Madam,

3rd August, 1990.

With reference to your application dated _____ and your subsequent interview by the Selection Committee, I have the pleasure to inform you that, you are hereby appointed as a Teacher/Lecturer in the Department of Botany on starting pay of Basic 700 in the pay scale of Rs. 700 - 40 - 1600 with effect from 16-08-1990

or the date you report for duty. You will be entitled to allowances such as compensatory local allowance, house rent allowance and dearness allowance as specifically sanctioned by Government of Maharashtra, University of Bombay and U.G.C. from time to time.

2. One Your appointment is purely temporary for a period of 16-08-1990 to 20-04-1991 in months/years from _____ to _____ in the leave/deputation vacancy. After expiry of the above period, your services shall stand terminated without any notice.

3. Your appointment is subject to approval by the Government of Maharashtra (Education Department), University of Bombay, and your service conditions will be governed by the Government of Maharashtra Rules and Regulations, University of Bombay & U.G.C.

4. You shall have to undergo a medical examination by Registered Medical Practitioner preferable with M.B.B.S. Degree, within one month from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness certificate from the Doctor.

5. You are requested to acknowledge receipt of this Order of Appointment and communicate the acceptance of the appointment within seven days from the date of receipt of the same.

.....2/-

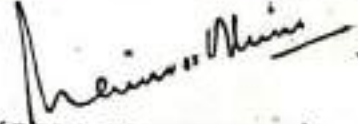
6. If no reply accepting the appointment is received within seven days, this Order of Appointment shall be treated as cancelled.

7. Further please note that you will have to carry out all the instructions, which are issued to you by the Principal from time to time.

8. Please bring with you the Original as well as two xerox copies of your {h.D./M.Phil./M.A./M.Sc./M.Com./B.A./B.Sc./B.Com./B.E B.Ed./D.H.E., certificates positively.

- 9 (A) You are appointed as a Full-Time Teacher/Lecturer.
(B) You are appointed as a Part-Time Teacher/Lecturer.
(C) You are appointed as a Part-Time Teacher/Lecturer, (Contract Basis - Clock Hour - Lecturer Basis).

Yours faithfully,


(PROF. NASIRUDDIN)
PRINCIPAL



xd.

Received
MS 16840.

22

Rizvi College of Arts, Science & Commerce

Rizvi Complex off Carter Road, Bandra (West) Bombay-400 050 ☎ 6497448, 6480348

3rd October, 1992.



1/A/FR/92-93

To,
Mrs Shailaja Shetty,
3, Laxmi Building,
Parmar Guruji Marg,
Parel,
B O M B A Y - 4 0 0 0 1 2.

Madam,

With reference to your application dated 20th April, 1992, I have pleasure to inform you that you are hereby appointed as a teacher on part-time clock hour basis in the department of Philosophy on Rs 15/- per lecture of 45 minutes w.e.f. 17th August, 1992 subject to the approval of the Government.

1. Your appointment is purely on part-time hourly basis for a period from 17th August, 1992 to 30th April, 1992. After expiry of the above period your services shall stand terminated without any notice.
2. The terms of your employment and conditions of service shall be as laid down in the Maharashtra Employees of Private Schools (conditions of service) Regulations Act, 1977 and the rules made thereunder.
3. Your appointment shall be conditional pending the receipt of physical fitness certificate from a Competant Medical Authority within three months from the date of your appointment. Please note that you are required to produce original certificates including the discharge certificate from your previous employer, if any.
4. You are requested to acknowledge the receipt of this order of appointment and communicate the acceptance of this appointment within seven days from the receipt of the same.
5. If no reply accepting the appointment is received within the period mentioned in paragraph 4, the order shall be treated as cancelled.

Copy to:

1. The Accountant
2. Personal File

.vk *ameth*

Yours faithfully,

Jaimini
(DR. JAIMINI OSA)
M.Sc., Ph.D.
P R I N C I P A L

84/SR/92-93.

25

5th September, 1992.

To,

Mr. Rajesh Masurkar,
Department of Chemistry,
1/4, Yashwant Nagar,
Road No. 5,
Goregaon (West),
BOMBAY - 400 062.

Sir,

With reference to your application dated 11th April, 1992 I am pleased to inform you that you are hereby appointed as the Full-time post of a Lecturer in the subject of Chemistry in this College, on the starting basic pay of Rs. 2200/- p.m. in the time-scale of pay of Rs. 2200-75-2800-100-4000 with effect from 20th June, 1992.

2. Your appointment is on probation for a period of two years upto 19th June, 1994.
3. Your services will be governed by the provisions of the Bombay University Act, 1974, and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University.
4. You will be entitled to receive the allowances as per the rules.
5. You will note that no teacher shall leave the services of the College without giving to the College 30 days clear notice, if he/she is appointed on probation or on temporary basis. The date of expiry of such notice shall not fall within either academic term. The period of the required notice shall run from the date of the receipt of the notice. In default, the College may claim from the teacher an amount equivalent to one month's total salary i.e. pay, dearness allowance, and compensatory local allowance or pay, dearness allowance and compensatory local allowance for the period till the end of the term, whichever is more.

6. You will submit the Statement of marks and Passing Certificates of each of the following examinations in original and also the attested copies of the same immediately to the Registrar in the College office.

1. S.S.C. Examination.
2. Higher Secondary/
Pre-University Examination.
3. B.A./B.Sc./B.Com Examination/s.
4. B.A./M.Sc./M.Com Examination/s.
5. M.Phil/Ph.D. Degree.
6. Any other examination.

7. You will hand over your acceptance to the Registrar/the Superintendent in the College office within seven days from the date of receipt of the same. If your acceptance is not received upto the said date, your appointment is liable to be cancelled.

8. In case you accept the appointment, you shall have to submit discharge certificate(s) from your present employer(s), if any, and to execute a deed of contract of service in the prescribed form.

9. Please acknowledge.

Received on 11-9-92
Prasanna

Yours faithfully,


PRINCIPAL

7th September, 1992.

To,

Mr. Rajendra Choudhary,
41/44 Abdul Razak Bldg,
Jairbai Wadia Road,
Parel,
BOMBAY - 400 012.

Sir,

With reference to your application dated Nil

I am pleased to inform you that you are hereby appointed to the Full-time post of Lecturer in the subject of Chemistry in this College on the starting basic pay of Rs. 2200/- p.m. in the time-scale of pay of Rs. 2200-75-2800-100-4000 with effect from 20th June, 1992.

2. Your appointment is on probation for a period of two years upto 19th June, 1994.
3. Your services will be governed by the provisions of the Bombay University Act, 1974, and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University.
4. You will be entitled to receive the allowances as per the rules.
5. You will note that no teacher shall leave the service of the College without giving to the College 30 days clear notice, if he/she is appointed on probation or on temporary basis. The date of expiry of such notice shall not fall within either academic term. The period of the required notice shall run from the date of the receipt of the notice. In default, the College may claim from the teacher an amount equivalent to one month's total salary i.e. pay, dearness allowance and compensatory local allowance or pay, dearness allowance and compensatory local allowance for the period till the end of the term, whichever is more.

: 2 :

6. You will submit the Statement of marks and Passing Certificates of each of the following examinations in original and also the attested copies of the same immediately to the Registrar in the College office.

1. S.S.C. Examination,
2. Higher Secondary/
Pre-University Examination.
3. B.A./B.Sc./B.Com Examination/s.
4. M.A./M.Sc./M.Com Examination/s.
5. M.Phil/Ph.D. Degree.
6. Any other examination.

7. You will hand over your acceptance to the Registrar/the Superintendent in the College Office within seven days of the date of receipt of the same. If your acceptance is not received upto the said date, your appointment is liable to be cancelled.

8. In case you accept the appointment, you shall have to submit discharge certificate(s) from your present employer(s), if any, and to execute a deed of contract of service in the prescribed form.

9. Please acknowledge.

Yours faithfully,


PRINCIPAL



29

Rizvi College of Arts, Science & Commerce

Rizvi Complex off Carter Road, Bandra (West) Bombay-400 050 ☎ 6497448, 6480348

1755/SR/94-95

20th September, 1993.

To,

Mr. S. Arunachalam,
Department of Mathematics,
No. 171/13, Western Railway Colony,
Bandra (West),
BOMBAY - 400 050.

Sir,

With reference to your application dated 31st May, 1993 I am pleased to inform you that you are hereby appointed as the Full-time post of a Lecturer in the subject of Mathematics in this College, on the starting basic pay of Rs. 2200/- p.m. in the time-scale of pay of Rs. 2200-75-2800-100-4000 with effect from 21st June, 1993.

2. Your appointment is on probation for a period of two years subject to the approval of the University of Bombay.
3. Your services will be governed by the provisions of the Bombay University Act, 1974, and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University.
4. You will be entitled to receive the allowances as per the rules.
5. You will note that no teacher shall leave the services of the College without giving to the College 30 days clear notice, if he/she is appointed on probation or on temporary basis. The date of expiry of such notice shall not fall within either academic term. The period of the required notice shall run from the date of the receipt of the notice. In default, the College may claim from the teacher an amount equivalent to one month's total salary i.e. pay, dearness allowance, and compensatory local allowance or pay, dearness allowance and compensatory local allowance for the period till the end of the term, whichever is more.

..2



Rizvi College of Arts, Science & Commerce

Rizvi Complex off Carter Road, Bandra (West) Bombay-400 050 ☎ 6497448, 6480348

1 2 1

6. You will submit the Statement of marks and Passing Certificates of each of the following examinations in original and also the attested copies of the same immediately to the Registrar in the College office.

1. S.S.C. Examination.
2. Higher Secondary/
Pre-University Examination.
3. B.A./B.Sc./B.Com Examination/s.
4. M.A./M.Sc./M.Com Examination/s.
5. M.Phil/Ph.D. Degree.
6. Any other examination.

7. You will hand over your acceptance to the Registrar/the Superintendent in the College office within seven days from the date of receipt of the same. If your acceptance is not received upto the said date, your appointment is liable to be cancelled.

8. In case you accept the appointment, you shall have to submit discharge certificate(s) from your present employer(s), if any, and to execute a deed of contract of service in the prescribed form.

9. Please acknowledge.

Yours faithfully,

(DR. JAINI OZA)
M.Sc., Ph.D
PRINCIPAL

Received
[Signature]



RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE

69

RIZVI COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050.
E-mail - rizvinsc@bol.net.in | PHONE : 648 0348 FAX : 648 7448

Date : 09th July, 2001

To,
Miss. Mariyah A. Gour
11, Madni Manor,
Motti Bai Street, Agripada,
Mumbai - 400 011.

Madam,

1. With reference to your application dated 25th May, 2001, the governing body/Principal is pleased to inform you that, you are hereby appointed as a Full-Time Lecturer in the subject of Sociology on Probation in this College on the starting pay of Rs. 8000- p.m. in the time scale of Rs.8000-275-13500 with effect from 09th July, 2001 or the date you report for duty.
 2. Your appointment is on Probation basis for two years, subject to the approval of the University of Mumbai and Rizvi Education Society.
 3. Your services will be governed by the Provisions of the Bombay University Act, 1974 and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University of Mumbai and Rizvi Education Society.
 4. You will be entitled to receive the allowances as per rules prevailing.
 5. You shall not leave the service of the College without giving to the College three months clear notice. The date of expiry of such notice shall not fall within either term. The period of required notice shall be considered from the date of receipt of the notice. In default, the College may claim from you an amount equivalent to three month's total salary i.e. pay, dearness allowance and compensatory local allowance for the period till the end of the term whichever is more.
 6. You shall submit the statement of marks and passing certificates, etc. of all the examinations in and experience / approval, if any, in original and also the attested copies of the same immediately to the Superintendent in the College Office.
 7. Your appointment shall be conditional pending the receipt of the physical fitness certificate from a competent medical authority within three months from the date of your appointment.
 8. If your acceptance is not received upto 16th July, 2001, your appointment is liable to be cancelled.
 9. In case you accept of the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
 10. You will have to execute a deed of contract of service in the enclosed form at the time of joining the duties.
- Please acknowledge.

Yours faithfully,


(DR.S.G.AZADD)
PRINCIPAL

PS.

Reviewed
Ajish



RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE

RIZVI COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050
PHONES: 648 0348 - 649 7448

Ref.

Date : 18th August, 1998

To,
Mr. Ashfaq M. Karim
B/57, Ocean View, Versova,
J.P. Road, Andheri (West),
Mumbai - 400 061.

Sir,

1. With reference to your application dated 01st July, 1998, the governing body/Principal is pleased to inform you that, you are heroby appointed to the Full-time post of Lecturer in the subject of Accountancy in this College on the starting basic pay of Rs.2,200/- p.m. in the time-scale of pay of Rs.2,200-85-2,800-100-4,000 with effect from 18th August, 1998, or the date you report for duty.
2. Your appointment is on purely temporary basis upto 20th April, 1999, subject to the approval of the University of Mumbai and Rizvi Education Society.
3. You will have to pass the National Eligibility Test/ State Eligibility Test.
4. Your services will be governed by the Provisions of the Dombay University Act, 1974 and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University.
5. You will be entitled to receive the allowances as per rules.
6. You shall not leave the service of the College without giving to the College 30 days clear notice. The date of expiry of such notice shall not fall within either term. The period of required notice shall be considered from the date of receipt of the notice. In default, the College may claim from you an amount equivalent to one month's total salary i.e. pay, dearness allowance and compensatory local allowance for the period till the end of the term whichever is more.
7. You shall submit the statement of marks and passing certificates of each of the following examinations in original and also the attested copies of the same immediately to the Superintendent in the College Office :
 - (i) Birth / School Leaving Certificate
 - (ii) S.S.C. Examination
 - (iii) Higher Secondary / Pre-University Examination
 - (iv) B.A. / B.Com. / B.Sc. Examination/s
 - (v) M.A. / M.Com. / M.Sc. Examination/s
 - (vi) M.Phil. / Ph.D. Degree
 - (vii) NET / SET Examination
 - (viii) Any other Examination / Experience / Certificate
8. If your acceptance is not received upto 25th August, 1998, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit discharge certificate(s) from your present employer(s), if any, and to execute a deed of contract of service in the enclosed form at the time of joining the duties.
10. Please acknowledge.



Received
M. Karim

Yours faithfully,


(DR. S.G. AZAIDI)
18/8/98
PRINCIPAL

PS.



RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE

RIZVI COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050
E-mail : rizviasc@rediffmail.com • Website : www.rizvicollege.com • Phone : 2648 0348 • Fax : 2648 7448

49

To,
Miss. Ansariya Rana Muntazir
224/5954, Param, Pant Nagar,
Ghatkopar (East), Mumbai - 400 075.

Date: 01st July, 2004

Madam,

1. With reference to your application dated 03rd June, 2004 and subsequent interview on 26th June, 2004, I have the pleasure to inform you that you are hereby appointed to the Full-Time post of Lecturer in the subject of Zoology on Probation in this College on the starting pay of Rs. 16,380/- in the pay-scale of Rs. 8000-275-13500 with effect from 01st July, 2004 or the date you report for duty.
2. Your appointment is on Probation for a period of two years upto 30th June, 2006, subject to the approval of the University of Mumbai and Rizvi Education Society.
3. Your services will be governed by the Provisions of the Bombay University Act, 1974 and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University of Mumbai and Rizvi Education Society.
4. You will be entitled to receive the allowances as per rules prevailing.
5. You shall not leave the service of the College without giving to the College 30 days clear notice. The date of expiry of such notice shall not fall within either term. The period of required notice shall be considered from the date of receipt of the notice. In default, the College may claim from you an amount equivalent to one month's total remuneration for the period till the end of the term whichever is more.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Superintendent in the College Office.
7. Your appointment shall be conditional pending, the receipt of the physical fitness certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received upto 15th July, 2004, your appointment is liable to be cancelled.
9. In case you accept of the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You will have to execute a deed of contract of service in the enclosed form at the time of joining the duties.
11. Please acknowledge.

Yours faithfully,


(DR.S.G.A.ZAIDI)
PRINCIPAL



Received
Ansariya

PA



RIZVI EDUCATION SOCIETY'S RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE

RIZVI COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050
E-mail : rizviasc@rediffmail.com • Website : www.rizvicollege.com • Phone : 2648 0348 • Fax : 2649 7448

Date: 01st July, 2004

To,
Dr. Khan Ashfaq Ahmad
2E, Chirag Apts., Hazuri Road,
Wagle Estate, Thane - 400 604.

Sir,

1. With reference to your application dated 27th May, 2004 and subsequent interview on 25th June, 2004, I have the pleasure to inform you that you are hereby appointed to the Full-Time post of Lecturer in the subject of Commerce on Probation in this College on the starting pay of Rs. 16,380/- in the Pay-Scale of Rs. 8000-375-13500 with effect from 01st July, 2004 or the date you report for duty.
2. Your appointment is on Probation for a period of two years upto 30th June, 2006, subject to the approval of the University of Mumbai and Rizvi Education Society.
3. Your services will be governed by the Provisions of the Bombay University Act, 1974 and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University of Mumbai and Rizvi Education Society.
4. You will be entitled to receive the allowances as per rules prevailing.
5. You shall not leave the service of the College without giving to the College 30 days clear notice. The date of expiry of such notice shall not fall within either term. The period of required notice shall be considered from the date of receipt of the notice. In default, the College may claim from you an amount equivalent to one month's total remuneration for the period till the end of the term whichever is more.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Superintendent in the College Office.
7. Your appointment shall be conditional pending, the receipt of the physical fitness certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received upto 15th July, 2004, your appointment is liable to be cancelled.
9. In case you accept of the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You will have to execute a deed of contract of service in the enclosed form at the time of joining the duties.
11. Please acknowledge.

Yours faithfully,


(DR.S.G.AZAIDI)
PRINCIPAL

PA 





RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE

RIZVI COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050
E-mail : rizviasc@rediffmail.com • Website : www.rizvicollege.com • Phone : 2648 0348 • Fax : 2649 7448

25

To,
Mr. Damarwala Oan Abbas
Hari Nagar, Pathan Chawl,
Room No. 823, Jogeshwari (East)
Mumbai - 400 060.

Date: 01st July, 2004

Sir,

1. With reference to your application dated 29th May, 2004 and subsequent interview on 26th June, 2004, I have the pleasure to inform you that you are hereby appointed to the Full-Time post of Lecturer in the subject of Chemistry on Probation in this College on the starting pay of Rs. 16,380/- in the pay-scale of Rs. 8000-275-13500 with effect from 01st July, 2004 or the date you report for duty.
2. Your appointment is on Probation for a period of two years upto 30th June, 2006, subject to the approval of the University of Mumbai and Rizvi Education Society.
3. Your services will be governed by the Provisions of the Bombay University Act, 1974 and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University of Mumbai and Rizvi Education Society.
4. You will be entitled to receive the allowances as per rules prevailing.
5. You shall not leave the service of the College without giving to the College 30 days clear notice. The date of expiry of such notice shall not fall within either term. The period of required notice shall be considered from the date of receipt of the notice. In default, the College may claim from you an amount equivalent to one month's total remuneration for the period till the end of the term whichever is more.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Superintendent in the College Office.
7. Your appointment shall be conditional pending, the receipt of the physical fitness certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received upto 15th July, 2004, your appointment is liable to be cancelled.
9. In case you accept of the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You will have to execute a deed of contract of service in the enclosed form at the time of joining the duties.
11. Please acknowledge.

Yours faithfully,


(DR.S.G.A.ZAIDI)
PRINCIPAL



Received -



PA


(Shri Damarwala Oan Abbas)



RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE

RIZVI COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050
E-mail : rizviase@rediffmail.com • Website : www.rizvicollege.com • Phone : 2648 0348 • Fax : 2649 7448

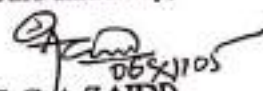
Date: 06th December, 2005

To,
Miss. Shaikh Shahida Fakhre Alam
398, Ibrahim Rehmatullah Road,
Ratan House, 5th Floor,
Paydhone, Mumbai - 400 003.

Madam,

1. With reference to your application dated 06th November, 2005 and subsequent interview on 05th December, 2005, I have the pleasure to inform you that you are hereby appointed to the Full-Time post of Lecturer in the subject of Sociology in this College in the Pay-Scale of Rs.8000-275-13500 with effect from 06th December, 2005 or the date you report for duty.
2. Your appointment is on Probation for a period of two years i.e. upto 05th December, 2007, subject to the approval of the University of Mumbai and Rizvi Education Society.
3. Your services will be governed by the Provisions of the Bombay University Act, 1974 and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University of Mumbai and Rizvi Education Society.
4. You will be entitled to receive the allowances as per rules prevailing.
5. You shall not leave the service of the College without giving to the College 30 days clear notice. The date of expiry of such notice shall not fall within either term. The period of required notice shall be considered from the date of receipt of the notice. In default, the College may claim from you an amount equivalent to one month's total remuneration for the period till the end of the term whichever is more.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Superintendent in the College Office.
7. Your appointment shall be conditional pending the receipt of the physical fitness certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received upto 13th December, 2005, your appointment is liable to be cancelled.
9. In case you accept of the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You will have to execute a deed of contract of service in the enclosed form at the time of joining the duties.
11. Please acknowledge.

Yours faithfully,


(DR.S.G.A.ZAIDI)
PRINCIPAL



PA.

Received with
-thanks.

Shahida



RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE

RIZVI COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050
E-mail : rizviaso@rediffmail.com • Website : www.rizvicollege.com • Phone : 2648 0348 • Fax : 2649 7448

Date: 01st December, 2007

To,
Ms. Bhaswati Parasar
C/o. Dr. Rupam Sharma
Flat No. 28, EKOPA Housing Soc. 7-Bungalows,
Versova, Andheri (West),
Mumbai - 400 061

Madam,

1. With reference to your application dated 12th November, 2007 and subsequent interview held on 01st December, 2007, I am pleased to inform that, you are hereby appointed to the Full-Time Lecturer in the subject of English in this College on the starting pay of Rs.21,620/- (Gross) in the Time-Scale of pay Rs.8000-275-13500 with effect from 01st December, 2007 or the date you report for duty.
2. Your appointment is on Probation for a period of two years i.e. upto 30th November, 2009, subject to the approval of the University of Mumbai and Rizvi Education Society.
3. Your services will be governed by the Provisions of the Bombay University Act, 1974 and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University of Mumbai and Rizvi Education Society.
4. You shall not leave the service of the College without giving to the College 30 days clear notice. The date of expiry of such notices shall not fall within either term. The period of required notice shall be considered from the date of receipt of the notice. In default, the College may claim from you an amount equivalent to one month's total remuneration for the period till the end of the term whichever is more.
5. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Superintendent in the College Office.
6. Your appointment shall be conditional pending the receipt of the physical fitness certificate from a competent medical authority within three months from the date of your appointment.
7. If your acceptance is not received upto 15th December, 2007, your appointment is liable to be cancelled.
8. In case you accept of the appointment, you shall have to submit the discharge certificate(s) from your present employee(s), if any.
9. You will have to execute a deed of contract of service in the enclosed form at the time of joining the duties.
10. Please acknowledge.

Yours faithfully,


(DR. S.G.A. ZAIDI)
PRINCIPAL

PA.



Received
B. Parasar.



RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE

RIZVI COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050
E-mail : rizviasc@rediffmail.com • Website : www.rizvicollege.com • Phone : 2648 0348 • Fax : 2649 7448

Date: 15th June, 2009

To,
Dr. Parhad Dattatraya Vitthalrao
504, Diamond Palace,
Plot No. 16, Sector No. 8,
Airoli, Navi Mumbai - 400 708.

Sir,

1. With reference to your application dated 18th May, 2009 and subsequent interview held on 11th June, 2009, I am pleased to inform that, you are hereby appointed as a Full-Time Lecturer in the subject of Mathematics & Statistics in this College on the starting pay of Rs. 23,180/- (Gross) in the Time-Scale of pay Rs.8000-275-13500 with effect from 15th June, 2009 or the date you report for duty.
2. Your appointment is on Probation for a period of two years i.e. upto 14th June, 2011, subject to the approval of the Rizvi Education Society and University of Mumbai.
3. Your services will be governed by the Provisions of the Bombay University Act, 1974 and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University of Mumbai and Rizvi Education Society.
4. You shall not leave the service of the College without giving to the College 30 days clear notice. The date of expiry of such notices shall not fall within either term. The period of required notice shall be considered from the date of receipt of the notice. In default, the College may claim from you an amount equivalent to one month's total remuneration for the period till the end of the term whichever is more.
5. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Superintendent in the College Office.
6. Your appointment shall be conditional pending the receipt of the physical fitness certificate from a competent medical authority within three months from the date of your appointment.
7. If your acceptance is not received upto 29th June, 2009, your appointment is liable to be cancelled.
8. In case you accept of the appointment, you shall have to submit the discharge certificate(s) from your present employee(s), if any.
9. You will have to execute a deed of contract of service in the enclosed form at the time of joining the duties.
10. Please acknowledge.

Yours faithfully,


(DR. S.G.A. ZAIDI)
PRINCIPAL



PA.

Received
22/6/09
15/6/09

Recd on
26/6/09

Dr. Dattatraya V. Parhad
504, Diamond palace
Sector 8, Mizuli
Navi Mumbai 400708
Date:- 26/6/09

McKham
- Allowed to join

To, ~~the~~ 9/07/09
The Principal
Rizvi College of Arts, Science & Commerce
Bandra (W), Mumbai

Respected Sir,

Sub:- Acceptance of appointment on the post of
lecturer in maths and statistics and joining the
duty from 1 July 2009.

I am in receipt of the appointment letter for the
post of lecturer in mathematics and statistics issued by the college
on 15/6/09. I am very much thankful for my selection and
appointment on the post.

I hereby accept the appointment on the post and
will join the duty from 1 July 2009. I assure I will
work for the institution with utmost effort.

Thanking you,

Yours Sincerely



(Dr. D. V. Parhad)

Recd on 26/6/09.
Forwarded to Principal.

Shrihari K. Kulkarni
26/6/09.



RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE

RIZVI COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050
E-mail : principal.asc@rizvicollege.com • Website : www.rizvicollege.com / rizcolsac • Phone : 2648 0348 • Fax : 2649 7448

March 13, 2010


To,
Dr. Syed Shadab Akhtar
Lecturer in Foundation Course

Madam,

In compliance with the statue 109-C of the Mumbai University Act, 1974 this is to inform you that the University of Mumbai Vide letter No CONCOL/SA/925 of 2010 dtd. 10th March, 2010 has approved your appointment as under :

"Full Time Lecturer in Urdu to teach Foundation Course on probation basis from 18.01.2010 "


(DR. S. G. A. ZAIDI)
PRINCIPAL


15th March 2010



RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE

RIZVI COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050
E-mail : principal.asst@rizvicollege.com • Website : www.rizvicollege.com / rizvicolson • Phone : 2648 0348 • Fax : 2649 7448

Date: July 07, 2010

To,
Ms. Shweta Pandey
Bharati Niwas, Laxman Nagar,
Kurar Village,
Malad (East),
Mumbai - 400 097.

Madam,

1. With reference to your application dated 12th June, 2010 and subsequent interview held on 07th July, 2010, I am pleased to inform that, you are hereby appointed as **Full-Time Assistant Professor** in the subject of **Economics** in this College on the starting pay of **Rs. 35,012 (Gross)** in the Pay Band of **Rs. 15600-39100+AGP6000** with effect from **07th July, 2010** or the date you report for duty.
2. Your appointment is on **Probation** for a period of two years i.e. upto **06th July, 2012**, subject to the approval of the **Rizvi Education Society and University of Mumbai**.
3. Your services will be governed by the **Provisions of the Bombay University Act, 1974** and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University of Mumbai and Rizvi Education Society.
4. You shall not leave the service of the College without giving to the College 30 days clear notice. The date of expiry of such notices shall not fall within either term. The period of required notice shall be considered from the date of receipt of the notice. In default, the College may claim from you an amount equivalent to one month's total remuneration for the period till the end of the term whichever is more.
5. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Superintendent in the College Office.
6. Your appointment shall be conditional pending the receipt of the physical fitness certificate from a competent medical authority within three months from the date of your appointment.
7. If your acceptance is not received upto 31st July, 2010, your appointment is liable to be cancelled.
8. In case you accept of the appointment, you shall have to submit the discharge certificate(s) from your present employee(s), if any.
9. You will have to execute a deed of contract of service in the enclosed form at the time of joining the duties.
10. Please acknowledge.

Yours faithfully,



(DR. S.G.A. ZAIDI)
PRINCIPAL

PA.

Shweta
07/07/10
(Ms. Shweta Pandey)



RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE

RIZVI COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050

E-mail : principal.asc@rizvicollege.com • Website : www.rizvicollege.com / rizvilsac • Phone : 2648 0348 • Fax : 2649 7448

Date: January 18, 2011

To,
Miss. Shweta S. Pandey
Assistant Professor in Economics

Madam,

In compliance with the Statute 109-C of the Mumbai University Act, 1974, this is to inform you that, the University of Mumbai vide letter No. CONCOL/SA/6136 of 2010 dt. 24th November, 2010, has approved your appointment as under:

“Full-Time Assistant Professor in Economics on Probation Basis from 23rd July, 2010.”

M. Farooqui
(DR. FAROOQUI M.Z.)
PRINCIPAL *Msi*

PA.

Received
[Signature]
18/01/11



Rizvi College of Arts, Science & Commerce

20

Rizvi Complex, off. Carter Road, Bandra (West), Mumbai-400 050. Ph.- 6497448/6480348

Dr. JAIMINI OZA
M. Sc. Ph. D.
PRINCIPAL

2972/SR/96-97

August 19, 1996

To,
Mr. Abbas Alam Rizvi,
Diago 'B', Rizvi Complex,
Bandra (W),
M U M B A I - 400 050.

Sir/Madam,

With reference to your application dated 20th April, 1996, I am pleased to inform you that you are hereby appointed for the Full-Time post of a Lecturer in the subject of Urdu in this College on the starting basic pay of Rs.2200/-p.m. in the time-scale of pay of Rs.2200-75-2800-100-4000 with effect from 20th June, 1996. You will not be entitled to increments till you pass the National Eligibility Test/State Eligibility Test.

2. Your appointment is on purely temporary basis for a period of one year upto 20th April, 1997 subject to the approval of the University of Bombay.
3. Your services will be governed by the provisions of the Bombay University Act, 1974 and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the rules of the University.
4. You are entitled to receive the allowances as per the rules.
5. You will note that no teacher shall leave the service of the College without giving to the College 30 days clear notice, if/she is appointed on probation or on temporary basis. The date of expire of such notice shall not fall within either term. The period of the required notice shall not run from the date of receipt of the notice. In default, the college may claim from the teacher an amount equivalent to the one month's total salary i.e. pay, dearness allowance and compensatory local allowance for the period till the end of the term whichever is more.



Rizvi College of Arts, Science & Commerce

19

Rizvi Complex, off. Carter Road, Bandra (West), Mumbai-400 050. Ph.- 6497448/6480348

JAIMINI OZA
M. Sc. Ph. D.
PRINCIPAL

You will submit the statement of marks and passing certificates of each of the following examinations in original and also the attested copies of the same immediately to the Superintendent in the college office.

1. S.S.C. Examination
2. Higher Secondary \ Pre-University Examination
3. B.A. \ B.Com. \ B.Sc. Examination \s
4. M.A. \ M.Com. \ M.Sc. Examination \s
5. M.Phil. \ Ph.D. Degree
6. NET \ SET Examination
7. Any other Examination

You will handover your acceptance to the Superintendent in the college office within seven days from the receipt of the same. If your acceptance is not received upto the said date, your appointment is liable to be cancelled.

In case you accept the appointment, you shall have to submit the discharge certificate \s from your present employer \s, if any, and to execute a deed of contract of service in the prescribed form.

Please acknowledge.



Yours faithfully,

(DR. JAIMINI OZA)
M.Sc., Ph.D.
P R I N C I P A L

to :

1. The Superintendent
2. Accounts Section
3. Personal File

University of Bombay

688

1761/SR/MS/26
21/2/96



No. CONCOL./ of 199 6

BOMBAY-400 032.

2nd February, 1996.

Rms
msc
5/2/96

The Principal/In-Charge-Principal,
Rizvi College of Arts,
Science and Commerce,
Rizvi Complex Off Carter Road,
Bandra (West),
BOMBAY - 400 050.

11/000 . 1 0000007 . 000 . 7

Subject: Approval of appointment/s of lecturer/s in your college.

Dear Sir/Madam,

Kindly refer to your letter No. 2557/SR/95-96,

dated 12.10.95, on the subject mentioned above forwarding therewith report/s of appointment/s for consideration of the University.

In this connection, I am directed to inform you that the appointment/s of the following lecturer/s in your college has/have been approved/not approved.

Name of the person	Nature of appointment and subject
1. Kum. Ponnampalath Bindu Sekharan	*Approved as full-time lecturer in Chemistry on temporary basis from 1.8.95 to 31.3.96(Adhoc appointment).
2. Shri P.D. Jawle	*Approved as full-time lecturer in Chemistry on temporary basis from 11.8.95 to 31.3.96(Adhoc appointment).
3. Shri S.S. Narkhade	*Approved as full-time lecturer in Chemistry on temporary basis from 6.9.95 to 31.3.96(Adhoc appointment).
4. Shri J.K. Panchal	*Approved as full-time lecturer in Physics on temporary basis from 20.6.95 to 31.3.96(Adhoc appointment).
5. Shri S.S. Bhagwat	*Approved as full-time lecturer in Physics on temporary basis from 1.8.95 to 31.3.96(Adhoc appointment).
6. Kum. Bharadwaj Namrata	*Approved as full-time lecturer in English on temporary basis from 20.6.95 to 31.3.96(Adhoc appointment. payment be made for extra lectures).



- 7. Smt. Vandana H. Joshi
*Approved as full-time lecturer in English on temporary basis from 26.7.95 to 31.3.96 (Adhoc appointment) payment be made for extra lecturer
- 8. Kum. Syed Anjum Ara Natwar Rehman
Approved as full-time lecturer in Statistics on probation from 7.8.95 (Payment be made for extra lectures)
- 9. Kum. N. Inulfaisa
*Approved as full-time lecturer in Mathematics on temporary basis from 13.7.95 to 31.3.96 (Adhoc appointment) payment be made for extra lecturer
- 10. Shri Rizvi Abbas Alam
*Approved as full-time lecturer in Urdu on temporary basis from 20.6.95 to 31.3.96 (Adhoc appointment)
- 11. Shri Dastur Percy A.
*Approved as full-time lecturer in Computer System on temporary basis from 20.6.95 to 31.3.96 (Adhoc appointment)
- 12. Shri Lalwaney Ramesh Warandmal
*Approved as part-time lecturer in Business Law on temporary basis from 20.6.95 to 31.3.96 (Adhoc appointment)
- 13. Smt. Varghese Sunita Jojan
Approved as full-time lecturer in Sociology on probation from 20.6.95
- 14. Smt. Swati Vora
*Approved as full-time lecturer in Commerce on temporary basis from 20.6.95 to 31.3.96
- 15. Shri Kantawalla Salim Abdulhusien
Approved as full-time lecturer in Accountancy on temporary basis from 20.6.95 to 20.4.96 (Adhoc appointment)
- 16. Dr. (Smt.) Shaheeda Rangoonwala
Approved as full-time lecturer in Zoology on probation from 20.6.95 (Payment be made for extra lecturer)
- 17. Shri Nagendra Nath Rai
*Approved as lecturer in Hindi on lecture basis from 1.7.95 to 31.3.96 (Adhoc appointment).

*As he/she has not passed NET/SET examination.

Further, you are requested to communicate the above decision to the teachers concerned in writing as per S.109 C.

Yours faithfully,

REGISTRAR

24th October, 1994



The Principal,
Rizvi College of Arts, Science
and Commerce,
Rizvi Complex, Off Carter Road,
Bandra (West),
BOMBAY - 400 050.

Dear Sir,

please refer to your letter Nos. 1318/SR/93-94, dated 3.3.94, No.1304/SR/93-94, dated 9.3.94, No.1305/SR/93-94, dated 9.3.94, No.1787/SR/94-95, dated 14.10.94 and No. 1788/SR/94-95, dated 14.10.94 respectively, forwarding therewith reports of appointments of lecturers in their respective subjects in the college for consideration of the University.

In reply, I am directed to inform you that appointments of following lecturers in their respective subjects in the college have been approved by the University:-

<u>Name of the lecturer</u>	<u>Nature of appointment.</u>
1. Smt. Nanyia Neha	Approved as full-time lecturer in Botany on probation from 20.6.92.
2. Shri K.S. Parkar	Approved as full-time lecturer in Zoology on temporary basis from 30.6.92 to 20.4.93. (Approval granted because of Stay order of the Tribunal)
3. Shri P. Shreekumaran	Approved as full-time lecturer in Accountancy on probation from 20.6.92.
4. Smt. B. Pant	Approved as full-time lecturer in English on probation from 20.6.92.
5. Shri A.J. Ranade	Approved as full-time lecturer in Physics on temporary basis from 30.6.92 to 20.4.93. (Approval granted because of Stay order of Tribunal)
6. Smt. Padmanabhan Rajeshwari	Approved as full-time lecturer in Economics on temporary basis from 30.6.92 to 20.4.93. (Approval granted because of Stay order of the Tribunal)
7. Shri P.B. Nagori	Approved as full time lecturer in Accountancy on temporary basis from 29.6.92 to 20.4.93. (Approval granted because of Stay order of the Tribunal)
8. Shri Sardar Husain	Approved as full-time lecturer in Mathematics on temporary basis from 17.3.93 to 20.4.93. (Approval granted because of Stay order of the Tribunal)
9. Shri N.C. Joshi	Approved as full-time lecturer in Botany on probation from 20.6.92.

10. Kum. Mita Mehta Approved as full-time lecturer in Physics on temporary basis from 20.6.92 to 20.4.93.
11. Kum. Tasheen S. Khan Approved as part-time lecturer in Business Law on temporary basis from 20.6.92 to 20.4.93.
12. Shri Arunachalam S. Approved as full-time lecturer in Mathematics on probation from 20.6.92.
13. Smt. S.P. Rangoonwala *Approved as full-time lecturer in Zoology on temporary basis from 19.8.92 to 20.4.93, from 21.6.93 to 20.4.94 & from 1.7.94 to 20.4.95.
14. Shri S.R. Karve *Approved as full-time lecturer in Commerce on temporary basis from 1.9.93 to 20.4.94.
15. Shri Mekerji Chandana *Approved as full-time lecturer in Enviromental Studies on temporary basis from 7.7.93 to 20.4.94.
16. Shri J.K.Panchal *Approved as full-time lecturer in Physics on temporary basis from 25.6.93 to 20.4.94.
17. Smt. A.R. Thomas *Approved as full-time lecturer in Physics on temporary basis from 3.8.93 to 20.4.94.
18. Smt. R.B. Gosalia *Approved as full-time lecturer in Sociology on temporary basis from 26.6.93 to 20.4.94.
19. Shri T.J. Popally *Approved as part-time lecturer in Business Law on temporary basis from 6.7.93 to 20.4.94.
20. Kum. Jaiswal Pushpa *Approved as full-time lecturer in English on temporary basis from 6.8.93 to 20.4.94.
21. Shri D.D. Swadia *Approved as full-time lecturer in Computer to teach Computer System on temporary basis from 1.7.93 to 20.4.94.
22. Shri A.R. Paul Approved as full-time lecturer in Chemistry on probation from 1.7.94.
23. Smt. Mita Roy Approved as full-time lecturer in Chemistry on probation from 6.7.94.

* As he/she has not passed NET.

...3/-



- 3 -

24. Shri Tyagi Rashmi *Approved as part-time lecturer in Chemistry on temporary basis from 1-9-94 to 20-4-95 (Local appointment).
25. Shri S.R. Barai *Approved as full-time lecturer in Zoology on temporary basis from 1.8.94 to 20.4.95.
26. Shri R.W. Lalwani *Approved as part-time lecturer in Business Law on temporary basis from 29.7.93 to 20.4.94.
27. Kum. Bhardwaj
Namrata Approved as full-time lecturer in English on probation from 13.7.94.
28. Shri Syed Anjum Ara
Matuif Rahman *Approved as full-time lecturer in Statistics on temporary basis from 18.7.94 to 20.4.95.
29. Smt. S.J. Varghese *Approved as full-time lecturer in Sociology on temporary basis from 29.6.94 to 20.4.95.
30. Shri A.R. Nagendra *Approved as part-time lecturer in Hindi on temporary basis from 30.7.94 to 20.4.95.
31. Shri A.A. Rizvi *Approved as full-time lecturer in Urdu on temporary basis from 12.7.94 to 20.4.95.
32. Smt. S. Vora *Approved as full-time lecturer in Commerce on temporary basis from 1.7.94 to 20.4.95.
33. Shri J.K. Kuruvilla Appointment cannot be approved as he does not possess second class in Bachelor's degree.

*As he/she has not passed NET.

Further, you are requested to communicate the above decision to the teachers concerned in writing as per S.109 C.

Yours faithfully,


REGISTRAR



RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE

RIZVI COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050
E-mail : principal.asc@rizvicollege.com • Website : www.rizvicollege.com / rizvicollege • Phone : 2646 0348 • Fax : 2649 7448

Date: November 14, 2011

To,
Mr. Pradnyesh Ramesh Waghmare
301, Koyna Apartment
Lal Dongar, Behind Poonam Petrol Pump,
S.T. Road, Chembur
Mumbai - 400 071.

Sir,

1. With reference to your application dated 29th September, 2011 and subsequent interview held on 24th October, 2011, I am pleased to inform that, you are hereby appointed as **Full-Time Assistant Professor** in the subject of **Physics** in this College on the starting pay of Rs. 40,996/- (Gross) in the Pay Band of Rs. 15600-39100+AGP6000 with effect from 14th November, 2011 or the date you report for duty.
2. Your appointment is on **Probation** for a period of two years i.e. upto 13th November, 2013, subject to the approval of the **Rizvi Education Society and University of Mumbai**.
3. Your services will be governed by the **Provisions of the Bombay University Act, 1974** and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University of Mumbai and Rizvi Education Society.
4. You shall not leave the service of the College without giving to the College 30 days clear notice. The date of expiry of such notices shall not fall within either term. The period of required notice shall be considered from the date of receipt of the notice. In default, the College may claim from you an amount equivalent to one month's total remuneration for the period till the end of the term whichever is more.
5. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Superintendent in the College Office.
6. Your appointment shall be conditional pending the receipt of the physical fitness certificate from a competent medical authority within three months from the date of your appointment.
7. If your acceptance is not received upto 30th November, 2011, your appointment is liable to be cancelled.
8. In case you accept of the appointment, you shall have to submit the discharge certificate(s) from your present employee(s), if any.
9. You will have to execute a deed of contract of service in the enclosed form at the time of joining the duties.
10. Please acknowledge.

Yours faithfully,


(DR. FAROOQUL M. Z.)
PRINCIPAL

PA.





RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE

RIZVI COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050
E-mail: principal.asc@rizvicollege.com • Website: www.rizvicollege.com / rizvicollege • Phone: 2648 0348 • Fax: 2649 1448

Date: November 14, 2011

To,
Mr. Roshan Khobragade
306, Ravi, A-1,
Lok Gram, Kalyan (East),
Dist. Thane - 421 306.

Sir,

1. With reference to your application dated 29th September, 2011 and subsequent interview held on 24th October, 2011, I am pleased to inform that, you are hereby appointed as **Full-Time Assistant Professor** in the subject of **Business Law** in this College on the starting pay of **Rs. 40,996/- (Gross)** in the Pay Band of **Rs. 15600-39100+AGP6000** with effect from **14th November, 2011** or the date you report for duty.
2. Your appointment is on **Probation** for a period of two years i.e. upto **13th November, 2013**, subject to the approval of the **Rizvi Education Society and University of Mumbai**.
3. Your services will be governed by the **Provisions of the Bombay University Act, 1974** and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University of Mumbai and Rizvi Education Society.
4. You shall not leave the service of the College without giving to the College 30 days clear notice. The date of expiry of such notices shall not fall within either term. The period of required notice shall be considered from the date of receipt of the notice. In default, the College may claim from you an amount equivalent to one month's total remuneration for the period till the end of the term whichever is more.
5. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Superintendent in the College Office.
6. Your appointment shall be conditional pending the receipt of the physical fitness certificate from a competent medical authority within three months from the date of your appointment.
7. If your acceptance is not received upto 30th November, 2011, your appointment is liable to be cancelled.
8. In case you accept of the appointment, you shall have to submit the discharge certificate(s) from your present employee(s), if any.
9. You will have to execute a deed of contract of service in the enclosed form at the time of joining the duties.
10. Please acknowledge.

Yours faithfully,

M. Farooqui M.Z.
(DR. FAROOQUI M.Z.)
PRINCIPAL

PA.

Received,
[Signature]
14/11/11.



RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE

RIZVI COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050
E-mail : principal.asc@rizvicollege.com • Website : www.rizvicollege.com / rizcolsac • Phone : 2648 0348 • Fax : 2649 7448
Date: November 14, 2011

To,
Mr. Roshan Khobragade
306, Ravi, A-1,
Lok Gram, Kalyan (East),
Dist. Thane - 421 306.

Sir,

1. With reference to your application dated 29th September, 2011 and subsequent interview held on 24th October, 2011, I am pleased to inform that, you are hereby appointed as **Full-Time Assistant Professor** in the subject of **Business Law** in this College on the starting pay of **Rs. 40,996/- (Gross)** in the Pay Band of **Rs. 15600-39100+AGP6000** with effect from **14th November, 2011** or the date you report for duty.
2. Your appointment is on **Probation** for a period of two years i.e. upto **13th November, 2013**, subject to the approval of the **Rizvi Education Society and University of Mumbai**.
3. Your services will be governed by the **Provisions of the Bombay University Act, 1974** and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University of Mumbai and Rizvi Education Society.
4. You shall not leave the service of the College without giving to the College 30 days clear notice. The date of expiry of such notices shall not fall within either term. The period of required notice shall be considered from the date of receipt of the notice. In default, the College may claim from you an amount equivalent to one month's total remuneration for the period till the end of the term whichever is more.
5. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Superintendent in the College Office.
6. Your appointment shall be conditional pending the receipt of the physical fitness certificate from a competent medical authority within three months from the date of your appointment.
7. If your acceptance is not received upto 30th November, 2011, your appointment is liable to be cancelled.
8. In case you accept of the appointment, you shall have to submit the discharge certificate(s) from your present employee(s), if any.
9. You will have to execute a deed of contract of service in the enclosed form at the time of joining the duties.
10. Please acknowledge.

Yours faithfully,

MA Farooqui
(DR. FAROOQUI M.Z.)
PRINCIPAL
mfz

PA.

Received.



Rizvi Education Society's
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE

RIZVI EDUCATION COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050
e-mail: principal.asc@rizvicollege.edu.in • Website: www.rizvicollege.edu.in • Phone: 022-25511111

Date: November 03, 2014

To,
Ms. Preeti Bambolkar
B-006, Blue Heaven
Raheja Vihar
Chandivali Farm Road
Andheri (East),
Mumbai - 400 072.

Madam,

1. With reference to your application dated 30th July, 2014 and subsequent interview held on 18th October, 2014, I am pleased to inform that, you are hereby appointed as **Full-Time Assistant Professor** in the subject of **English** in this College on the starting pay of Rs. 52,380/- (Gross) in the Pay Band of Rs. 15600-39100+AGP6000 with effect from 03rd November, 2014 or the date you report for duty.
2. Your appointment is on **Probation** for a period of two years i.e. upto 02nd November, 2016, subject to the approval of the Rizvi Education Society and University of Mumbai. You are further directed to publish atleast one Reseach Paper within six months.
3. Your services will be governed by the **Provisions of the Bombay University Act, 1974** and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University of Mumbai and Rizvi Education Society.
4. You shall not leave the service of the College without giving to the College 30 days clear notice. The date of expiry of such notices shall not fall within either term. The period of required notice shall be considered from the date of receipt of the notice. In default, the College may claim from you an amount equivalent to one month's total remuneration for the period till the end of the term whichever is more.
5. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Superintendent in the College Office.
6. Your appointment shall be conditional pending the receipt of the physical fitness certificate from a competent medical authority within three months from the date of your appointment.
7. If your acceptance is not received upto 17th November, 2014, your appointment is liable to be cancelled.
8. In case you accept of the appointment, you shall have to submit the discharge certificate(s) from your present employee(s), if any.
9. You will have to execute a deed of contract of service in the enclosed form at the time of joining the duties.
10. Please acknowledge.

Yours faithfully,


(DR. FAROOQUI) Z.
PRINCIPAL

PA.

Received
P. Bambolkar



Rizvi Education Society's
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE

RIZVI EDUCATION COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050
e-mail: principal.asc@rizvicollege.edu.in • Website: www.rizvicollege.edu.in • Phone: 3600 4455

Date: November 03, 2014

To,
Ms. Shehnaz Khan
204, A.G. Park
Prabhat Colony
Santacruz (East),
Mumbai - 400 022.

Madam,

1. With reference to your application dated 31st July, 2014 and subsequent interview held on 18th October, 2014, I am pleased to inform that, you are hereby appointed as **Full-Time Assistant Professor** in the subject of **Accountancy** in this College on the starting pay of **Rs. 52,380/- (Gross)** in the Pay Band of **Rs. 15600-39100+AGP6000** with effect from **03rd November, 2014** or the date you report for duty.
2. Your appointment is on **Probation** for a period of two years i.e. upto **02nd November, 2016**, subject to the approval of the **Rizvi Education Society** and **University of Mumbai**. You are further directed to publish atleast one Reseach Paper within six months.
3. Your services will be governed by the **Provisions of the Bombay University Act, 1974** and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University of Mumbai and Rizvi Education Society.
4. You shall not leave the service of the College without giving to the College 30 days clear notice. The date of expiry of such notices shall not fall within either term. The period of required notice shall be considered from the date of receipt of the notice. In default, the College may claim from you an amount equivalent to one month's total remuneration for the period till the end of the term whichever is more.
5. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Superintendent in the College Office.
6. Your appointment shall be conditional pending the receipt of the physical fitness certificate from a competent medical authority within three months from the date of your appointment.
7. If your acceptance is not received upto 17th November, 2014, your appointment is liable to be cancelled.
8. In case you accept of the appointment, you shall have to submit the discharge certificate(s) from your present employee(s), if any.
9. You will have to execute a deed of contract of service in the enclosed form at the time of joining the duties.
10. Please acknowledge.

PA.

Yours faithfully,

(DR. FAROOQUI M.Z.)
PRINCIPAL



(15)

Rizvi College of Arts, Science & Commerce

Rizvi Complex off Carter Road, Bandra (West) Bombay-400 050 ☎ 6497448, 6480348

1895/SR/94-95

13th December, 1994.

To,

Mrs. Swati Vora,
29, Sarojini Road,
Dinkar Niwas,
Vile-Parle (west),
B O M B A Y - 400 056.

सुप्रिय/ Madam,

Please refer to your letter of appointment No. **1664/SR/94-95** Dated 18th August '94 appointing you on Probation subject to the approval of the University of Bombay.

In this connection, I am to inform you that the University vide its letter No. CONCOL/5390 of 1994 dated 24th October, 1994 has informed that your appointment has been approved as a Full-Time Lecturer in the subject of Commerce on temporary basis from 5th July, 1994 to 20th April, 1995 as you have not passed the National Eligibility Test.

The University had also requested to communicate its decision to you in writing as per S.109 C.

Please note that your original appointment letter stands corrected to that extent. You are appointed now as a Full-Time Lecturer in Commerce on temporary basis from 5th July, 1994 to 20th April, 1995.

Kindly acknowledge,

Yours faithfully,

[Signature]
P R I N C I P A L

.vk



Rizvi College of Arts, Science & Commerce

Rizvi Complex off Carter Road, Bandra (West) Bombay-400 050 ☎ 6497448, 6480348

2494/GR/95.96

21.10.95

To,

Mr. Salim A. Kantawalla,
102A, Georgina Coop. Hsg. Soc.,
Sherley Rajan Road, Off Carter Road,
Bandra (W), Bombay - 400 050.

Sir,

With reference to your application dated Nil I am pleased to inform you that you are hereby appointed for the Full-Time post of a Lecturer in the subject of Accountancy in this College, on the starting basic pay of Rs.2,200/-p.m. in the time-scale of pay of Rs.2200-75-2800-100 with effect from 20th June, 1995.

2. Your appointment is on purely temporary basis for a period of one year upto 20th April, 1996 subject to the approval of the University of Bombay.

3. Your services will be governed by the provisions of the Bombay University Act, 1974, and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University.

4. You are entitled to receive the allowances as per the rules.

5. You will note that no teacher shall leave the service of the College without giving to the College 30 days clear notice, if he/she is appointed on probation or on temporary basis. The date of expiry of such notice shall not fall within either academic term. The period of the required



Rizvi College of Arts, Science & Commerce



Rizvi Complex off Carter Road, Bandra (West) Bombay-400 050 ☎ 6497448, 6480348

: 2 :

notice shall not run from the date of receipt of the notice. In default, the college may claim from the teacher an amount equivalent to the one month's total salary i.e. pay, dearness allowance and compensatory local allowance for the period till the end of the term whichever is more.

6. You will submit the statement of marks and Passing Certificates of each of the following examinations in Original and also the attested copies of the same immediately to the Superintendent in the College Office.

1. S.S.C. Examination
2. Higher Secondary/Pre-University Examination
3. B.A./B.Com./B.Sc. Examination/s
4. M.A./M.Com./M.Sc. Examination/s
5. M.Phil./Ph.D. Degree
6. Any other examination.

7. You will handover your acceptance to the Superintendent in the College Office within seven days from the receipt of the same. If your acceptance is not received upto the said date, your appointment is liable to be cancelled.

8. In case you accept the appointment, you shall have to submit the discharge certificate/s from your present employer(s), if any and to execute the deed of contract of service in the prescribed form.

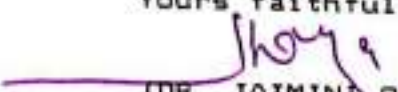
9. Please Acknowledge.

Copy to :

1. The Accountant
2. The Head Clerk
3. Personal File for information and Action.

10.

Yours faithfully,


(DR. JAIMINI OZA)
M.Sc., Ph.D.
P R I N C I P A L



Rizvi College
of

Arts, Science & Commerce

~~Master File~~
Personal File

12

Rizvi Complex, off. Carter Road, Bandra (West), Mumbai-400 050. Ph.- 6497448/6480348

Dr. JAIMINI OZA

M.Sc. Ph. D.
PRINCIPAL

3432/SR/96-97

6th February, 1997.

To,

Mr. Vishwas Deshmukh
9/B1, Siddharth Nagar V,
Goregaon (West),
UMBAI - 400 104.

Sir,

With reference to your application dated 14th June, 1996 I am pleased to inform you that you are hereby appointed for the post of Full-Time post of Lecturer in the subject of Physics in this college on the starting basic pay of Rs.2000/- p.m. in the time-scale of pay of Rs.2200-75-2800-100-4000 with effect from 17th September, 1996.

2. Your appointment is on purely temporary basis for a period from 17th September, 1996 to 19th April, 1997 subject to circular no. A.G.P.\1072\3\1996 dated 8th June, 1996 received from the Director of Higher Education, Government of Maharashtra, Pune and a subsequent circular no. G\M\273 of 1996 received from the University of Mumbai and further subject to the approval of the University of Mumbai. 3. Your services will be governed by the provisions of the Mumbai University Act 1974 and the Statutes, Ordinances, Regulations and Rules of the University.
4. You are entitled to receive the allowances as per rules.
5. You will note that no teacher shall leave the services of the College without giving to the college 30 days clear notice, if he/she is appointed on probation or on temporary basis. The date of expiry of such notice shall not fall within either term. The period of the required notice shall not run from the date of receipt of the notice. In default, the college may claim from the teacher an amount equivalent to the one month's total salary i.e. pay, dearness allowances and compensatory local allowance for the period till the end of the term whichever is more.

....2/-



Rizvi College of Arts, Science & Commerce



Rizvi Complex, off. Carter Road, Bandra (West), Mumbai-400 050. Ph.- 6497448/6480348

JAIMINI OZA
M. Sc. Ph. D.
PRINCIPAL

: 2 :

6. You will submit the statement of marks and passing certificates of each of the following examinations in original and also the attested copies of the same immediately to the Superintendent in the college office.
1. S.S.C. Examination
 2. Higher Secondary/Pre-University Examination
 3. B.A./B.Com/B.Sc Examination
 4. M.A./M.Com/M.Sc Examination
 5. M.Phil./Ph.D. Degree
 6. SET/NET Examination
 7. Any other Examination
7. You will handover your acceptance to the Superintendent in the college office within seven days from the receipt of the same. If your acceptance is not received upto the said date, your appointment is liable to be cancelled.
8. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any, and to execute a deed of contract of service in the prescribed form.
9. Please acknowledge.

Yours faithfully,

V.V. Dashmule

J. Oza
(DR. JAIMINI OZA)
M.Sc., Ph.D.
P R I N C I P A L

J. Oza

Copy to :

- 1) Registrar
- 2) Superintendent
- 3) Accounts Section
- 4) Personal File

sp



RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE

RIZVI COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050
PHONES: 648 0348 - 649 7448

Ref.: 4034/SR/93-98

Date : 23rd October, 1997

To, Moharram Ali Ahmed Ali
Mr. Moharram Ali Ahmed Ali
P-6, R-7, Hira Bai Compound,
Ghodapdeo Cross Road No. 1,
Mazgaon, Mumbai - 400 010.

Sir/Madam,

1. With reference to your application dated 26.09.1997, I am pleased to inform you that you are hereby appointed as a Full-Time Lecturer in the subject of PHYSICS in this college on the starting basic pay of Rs.2,200/- p.m. in this time-scale of pay of Rs.2200-85-2800-100-4000 with effect from 01.10.1997, or the date you report for duty. You will not be entitled to increments till you pass the National Eligibility Test/State Eligibility Test.
2. Your appointment is on purely temporary basis for a period of one year upto 20th April, 1998 subject to the approval of the University of Mumbai.
3. Your services will be governed by the provisions of the Bombay University Act, 1974 and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the rules of the governing body not inconsistent with the Act, Statutes, Ordinances, Regulation and Rules of University.
4. You will be entitled to receive the allowances as per the rules.
5. You shall not leave the service of the College without giving to the College 30 days clear notice. The date of expiry of such notice shall not fall within either term. The period of the required notice shall be considered from the date of receipt of the notice. In default, the College may claim from you an amount equivalent to one month's total salary i.e. pay, dearness allowance and compensatory local allowance for the period till the end of the term whichever is more.

Contd... 2



14

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE

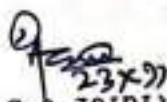
RIZVI COMPLEX, OFF CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050
PHONES: 648 0348 - 649 7448

Ref:

: 2 :

6. You shall submit the statement of marks and passing certificates of each of the following examinations in original and also the attested copies of the same immediately to the Superintendent in the College Office.
1. S.S.C. Examination
 2. Higher Secondary / Pre-University Examination
 3. B.A. / B.Com. / B.Sc. Examination/s
 4. M.A. / M.Com. / M.Sc. Examination/s
 5. M.Phil / Ph.D. Degree
 6. NET / SET Examination
 7. Any other Examination / Experience / Certificate
7. You shall handover your acceptance to the Superintendent in the College Office within seven days from the receipt of your appointment letter, failing which, your appointment is liable to be cancelled.
8. In case you accept the appointment, you shall have to submit the discharge certificate/s from your present employer/s, if any, and to execute a deed of contract of service in the prescribed form at the time of joining the duties.
9. Please acknowledge.

Sincerely yours,


(DR. S.G.A. ZAIDI)
PRINCIPAL

Copy to :

- (1) The Registrar
- (2) The Superintendent
- (3) Account Section
- (4) Personal File



Received
-10/11/2015
25-10-15



Rizvi College of Arts, Science & Commerce

Rizvi Complex off Carter Road, Bandra (West) Bombay-400 050 ☎ 6497448, 6480348

Date: 26th July, 1999

To,
Mr. Nazar Abbas Jafry
F/22, Madina Building
Ahmed Zakaria Nagar
Bandra (East), Bombay - 400 051.

- Sir,
1. With reference to your application dated 02nd June, 1999, the Governing Body/Principal is pleased to inform you that, you are hereby appointed to the Full-Time post of Lecturer in the subject of Chemistry in this College on the starting pay of Rs. 8,000/- in the Time-Scale of pay Rs. 8000-275-13500 with effect from 26th July, 1999 or the date you report for duty.
 2. Your appointment is on purely Temporary basis upto 20th April, 2000, subject to the approval of the University of Mumbai and Rizvi Education Society.
 3. You will have to pass the National Eligibility Test / State Eligibility Test.
 4. Your services will be governed by the Provisions of the Bombay University Act, 1974 and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University of Mumbai and Rizvi Education Society.
 5. You will be entitled to receive the allowances as per prevailing rules.
 6. You shall not leave the service of the College without giving to the College 30 days clear notice. The date of expiry of such notice shall not fall within either term. The period of required notice shall be considered from the date of receipt of the notice. In default, the College may claim from you an amount equivalent to one month's total salary i.e. Pay, Dearness Allowance and Compensatory Local Allowance for the period till the end of the term whichever is more.
 7. You shall submit the statement of marks and passing certificates of each of the following examinations in original and also attested copies of the same immediately to the Superintendent in the College Office.
 - (i) Birth / School Leaving Certificate
 - (ii) S.S.C. Examination
 - (iii) Higher Secondary / Pre-University Examination
 - (iv) B.A. / B.Sc. / B.Com. Examination/s
 - (v) M.A. / M.Sc. / M.Com. Examination/s
 - (vi) M.Phil. / Ph.D. Degree
 - (vii) NET / SET Examination
 - (iv) Any other Examination / Experience Certificate
 8. If your acceptance is not received upto 31st July, 1999, your appointment is liable to be cancelled.
 9. In case you accept of the appointment, you shall have to submit the discharge certificate(s) from your present employee(s), if any and to execute a deed of contract of service in the enclosed form at the time of joining the duties.
 10. Please acknowledge.

Yours faithfully,

(DR. S. G. ZAIDI)
PRINCIPAL
RFL

PS.

Handwritten signature and initials in blue ink.



RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE

RIZVI COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050
PHONE : 648 0348 FAX : 649 7448

Dr. S. G. A. Zaidi
Principal

SC/Appt lett/128/1999-2000

Date : 13th August, 1999

21st Sept

To
Ms. Suma Susan Samuel
2B/105, I.I.T. Quaters,
Lake Side Powai,
Mumbai - 400 076

Madam,

1. With reference to your application dated. 09th June, 1999, the governing body/Principal is pleased to inform you that, you are hereby appointed to the Full-Time posi of Librarian in this College on the starting basic pay of Rs. 2,200/- p.m. in the time-scale of pay of Rs.2,200-75-2800-EB-100-4000 with effect from 13th August, 1999, or the date you report for duty.
2. Your appointment is on Probation basis for a period of two years, subject to the approval of the University of Mumbai and Rizvi Education Society.
3. Your services will be governed by the Provisions of the Bombay University Act, 1974 and the Statutes, Ordinances, Regulations and Rules of the University for the time being in force and the Rules of the Governing Body not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University.
4. You will be entitled to receive the allowances as per rules.
5. You shall not leave the service of the College without giving to the College 30 days clear notice. The date of expiry of such notice shall not fall within either term. The period of required notice shall be considered from the date of receipt of the notice. In default, the College may claim from you an amount equivalent to one month's total salary i.e. pay, dearness allowance and compensatory local allowance for the period till the end of the term whichever is more
6. You shall submit the statement of marks and passing certificates of each of the following examinations in original and also the attested copies of the same immediately to the Superintendent in the College Office :
 - (i) Birth / School Leaving Certificate
 - (ii) S.S.C. Examination
 - (iii) Higher Secondary / Pre-University Examination
 - (iv) B.A. / B.Com. / B.Sc./B.Lib.(equivalent) Examination/s
 - (v) M.A. / M.Com. / M.Sc./M.Lib.(equivalent) Examination/s
 - (vi) M.Phil. / Ph.D. Degree
 - (vii) NET / SET Examination
 - (viii) Any other Examination / Experience / Certificate
7. If your acceptance is not received upto 21st August, 1999, your appointment is liable to be cancelled.
8. In case you accept the appointment, you shall have to submit discharge certificates(s) from your present employer(s), if any, and to execute a deed of contract of service in the enclosed form at the time of joining the duties
9. Please acknowledge.

c.c. to A/c Section

PS

Received

Suma
1999

me
19/99



Yours faithfully,

(DR. S.G.A. ZAIDI)
PRINCIPAL
13/8/99



RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7445

Mr. Arif H Patel,
72 S.M.Mansion,
23, Lamington Road,
Mumbai - 400 008.

Date: 14.06.2021

Subject: Appointment Letter

Sir,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor and Coordinator in Computer Science Department (Self – Finance Section)**, with effect from 14th June, 2021.
2. You will be paid a remuneration of **Rs. 48,086/- (Rupees Forty Eight Thousand and Eighty Six only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **University of Mumbai and Rizvi Education Society**.
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You shall submit the statement of Marksheets, Passing certificates, Degree certificate etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
7. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
11. You shall note that you will have to assume the charge immediately and report the compliance through the Principal in the specified days on the receipt on this order.
12. You shall further note that this appointment & remuneration is subject to minimum number of students being available during the tenure as per workload prescribed and available for the post.

Arif H Patel
14/06/2021

PTO


RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448

13. Your responsibilities as a **Coordinator** expected are as follows:
- (a) Organizing workshop, Seminars, Conferences and Guest lectures.
 - (b) Conducting short term certificate courses for the students.
 - (c) Promotion and branding of the course.
 - (d) Student's placements and internship.
 - (e) Industry link – ups and collaborations.
 - (f) Rendering Industry visits to impart hands on knowledge.
 - (g) To impart quality education with professional command.

14. Please acknowledge.


(Dr. Anjum Ara Ahmad)
 I/C PRINCIPAL



- Copy to:
1. President Rizvi Education Society, Mumbai – 50.
 2. Director Rizvi Education Society, Mumbai – 50.
 3. The Principal Rizvi College of Arts, Science & Commerce.



Rizvi Education Society's
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600-4245 • Fax : 2649 7448

Ms. Rafat Khan,
11, Akash Deep,
Near Milan Subway,
Santacruz (W), Mumbai - 400 054.

Date: 14.06.2021

Subject: Appointment Letter.

Madam,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor and Coordinator in Information Technology Department (Self - Finance Section)**, with effect from 14th June, 2021.
2. You will be paid a remuneration of **Rs. 41,789/- (Rupees Forty One Thousand Seven Hundred and Eighty Nine only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai.**
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
7. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You are entitled to avail leave as per the norms set by **Rizvi Education Society.**
11. You shall note that you will have to assume the charge immediately and report the compliance through the Principal in the specified days on the receipt on this order.
12. You shall further note that this appointment & remuneration is subject to minimum number of students being available during the tenure as per workload prescribed and available for the post.


RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448

13. Your responsibilities as a **Coordinator** expected are as follows:
- Organizing workshop, Seminars, Conferences and Guest lectures.
 - Conducting short term certificate courses for the students.
 - Promotion and branding of the course.
 - Student's placements and internship.
 - Industry link – ups and collaborations.
 - Rendering Industry visits to impart hands on knowledge.
 - To impart quality education with professional command.

14. Please acknowledge.


(Dr. Anjum Ara Ahmad)
V.C. PRINCIPAL



- Copy to:
1. President Rizvi Education Society, Mumbai – 50.
 2. Director Rizvi Education Society, Mumbai – 50.
 3. The Principal Rizvi College of Arts, Science & Commerce.



Rizvi Education Society's
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email: principal.asc@rizvicollege.edu.in • Website: www.rizvicollege.edu.in
Phone: 90048 34583 / 96533 56852

Ms. Najmunnisa Shaikh,
B - 80, J.M. Khana,
S.M.D. Road, Antop Hill,
Mumbai - 400 037.

14.06.2021

Subject: Appointment Letter.

Madam,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor and Coordinator in B.B.I. Department (Self - Finance Section)**, with effect from **14th June, 2021**.
2. You will be paid a remuneration of **Rs. 35,000/- (Rupees Thirty Five thousand only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai.**
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You will have to pass NET (National Eligibility Test) / SET (State Eligibility Test) examination.
7. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
8. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
9. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
10. You are entitled to avail leave as per the norms set by **Rizvi Education Society.**
11. You shall note that you will have to assume the charge immediately and report the compliance through the Principal in the specified days on the receipt on this order.
12. You shall further note that this appointment & remuneration is subject to minimum number of students being available during the tenure as per workload prescribed and available for the post.

Rizvi Education Society's



RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CAMPUS (B) (A), BARODA (VI), MUMBAI - 400 022.
Email: principal.arsc@rizvicollege.edu.in + Website: www.rizvicollege.edu.in

Phone: 90048 34581 / 90533 50852

13. Your responsibilities as a **Coordinator** expected are as follows:
- Organizing workshop, Seminars, Conferences and Guest lectures.
 - Conducting short term certificate courses for the students.
 - Promotion and branding of the course.
 - Student's placements and internship.
 - Industry link - ups and collaborations.
 - Rendering Industry visits to impart hands on knowledge.
 - To impart quality education with professional command.

14. Please acknowledge.

(Dr. Anjum Ara Ahmad)
I/C PRINCIPAL

- Copy to: 1. President Rizvi Education Society, Mumbai - 50.
2. Director Rizvi Education Society, Mumbai - 50.
3. The Principal Rizvi College of Arts, Science & Commerce.



RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.aso@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448

Mr. Mohd Gaus Ansari,
Room No. 804, Patre Wali Galli,
Behram Nagar, Bandra East,
Mumbai - 400051.

14.06.2021

Subject: Appointment Letter

Sir,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor and Coordinator in B.M.S. Department (Self - Finance Section)**, with effect from **14th June, 2021**.
2. You will be paid a remuneration of **Rs. 35,000/- (Rupees Thirty Five thousand only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **University of Mumbai and Rizvi Education Society**.
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You shall submit the statement of Marksheets, Passing certificates, Degree certificate etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
7. Your appointment shall be conditional pending the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
11. You shall note that you will have to assume the charge immediately and report the compliance through the Principal in the specified days on the receipt on this order.
12. You shall further note that this appointment & remuneration is subject to minimum number of students being available during the tenure as per workload prescribed and available for the post.

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
 email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
 Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448

13. Your responsibilities as a **Coordinator** expected are as follows:
- Organizing workshop, Seminars, Conferences and Guest lectures.
 - Conducting short term certificate courses for the students.
 - Promotion and branding of the course.
 - Student's placements and internship.
 - Industry link – ups and collaborations.
 - Rendering Industry visits to impart hands on knowledge.
 - To impart quality education with professional command.

14. Please acknowledge.


 (Dr. Anjum Ara Ahmad)
 I/C PRINCIPAL



- Copy to:
1. President Rizvi Education Society, Mumbai – 50.
 2. Director Rizvi Education Society, Mumbai – 50.
 3. The Principal Rizvi College of Arts, Science & Commerce.


 17/06/21



Rizvi Education Society's
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email: principal.asc@rizvicollege.edu.in • Website: www.rizvicollege.edu.in
Phone: 90048 34583 / 96533 5652

Mr. Subhash Shobhnath Gupta,
Room No. 11, Munnabhai Chawl,
Prabhat Colony, Nr. Mahakali Mandir,
Santacruz East, Mumbai – 400055.

14.06.2021

Subject: Appointment Letter

Sir,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor and Coordinator in B.A.F. Department (Self – Finance Section)**, with effect from **14th June, 2021**.
2. You will be paid a remuneration of **Rs. 35,000/- (Rupees Thirty Five thousand only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **University of Mumbai and Rizvi Education Society**.
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You shall submit the statement of Marksheets, Passing certificates, Degree certificate etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
7. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
11. You shall note that you will have to assume the charge immediately and report the compliance through the Principal in the specified days on the receipt on this order.
12. You shall further note that this appointment & remuneration is subject to minimum number of students being available during the tenure as per workload prescribed and available for the post.



Rizvi Education Society's
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email - principal.asc@rizvicollege.edu.in • Website - www.rizvicollege.edu.in
Phone - 90048 34583 / 96533 59052

13. Your responsibilities as a **Coordinator** expected are as follows:
- Organizing workshop, Seminars, Conferences and Guest lectures.
 - Conducting short term certificate courses for the students.
 - Promotion and branding of the course.
 - Student's placements and internship.
 - Industry link – ups and collaborations.
 - Rendering Industry visits to impart hands on knowledge.
 - To impart quality education with professional command.
14. Please acknowledge.


(Dr. Anjum Ara Ahmad)
I/C PRINCIPAL

Received .


- Copy to: 1. President Rizvi Education Society, Mumbai – 50.
2. Director Rizvi Education Society, Mumbai – 50.
3. The Principal Rizvi College of Arts, Science & Commerce.



RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448

o/c
41

Ms. Neelam Ansari,
Flat 210, 2nd Floor, A-Wing,
Rizvi Nagar, S.V. Road,
Santacruz West,
Mumbai – 400 054.

28.01.2021

Subject: Appointment Letter.

Madam,

1. With reference to your application dated 21.01.2021, I have the pleasure to inform you that you are hereby appointed as a **Coordinator in B.M.M. Department (Self – Finance Section)**, with effect from **01st March, 2021**.
2. You will be paid a remuneration of **Rs. 30,000/- (Rupees Thirty thousand only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai**.
4. You will have to pass **NET (National Eligibility Test / SET (State Eligibility Test)** examination.
5. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
6. Your appointment is on purely **Temporary** and Adhoc basis from **01st March, 2021**.
7. You can be relieved from your services on non-satisfactory performance with a month notice from the college.
8. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
9. Your appointment shall be conditional pending the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
10. If your acceptance is not received up to **08.02.2021**, your appointment is liable to be cancelled.
11. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
12. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
13. You shall note that you will have to assume the charge immediately and report the compliance through the Principal in the specified days on the receipt on this order.
14. You shall further note that this appointment & remuneration is subject to minimum number of students being available during the tenure as per workload prescribed and available for the post.



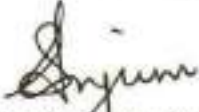
RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448

15. Your responsibilities as a **Coordinator** expected are as follows:
- Organizing workshop, Seminars, Conferences and Guest lectures.
 - Conducting short term certificate courses for the students.
 - Promotion and branding of the course.
 - Student's placements and internship.
 - Industry link – ups and collaborations.
 - Rendering Industry visits to impart hands on knowledge.
 - To impart quality education with professional command.

16. Please acknowledge.


(Dr. Anjum Ara Ahmad)
I/C PRINCIPAL



Neelamthons
27/11/21
Received

- Copy to:
1. President Rizvi Education Society, Mumbai – 50.
 2. Director Rizvi Education Society, Mumbai – 50.
 3. The Principal Rizvi College of Arts, Science & Commerce.

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



128

RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448

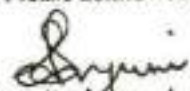
Mr. Mohammed Mukhtar Khan,
E-301, Hanjar Nagar,
Pump House, Andheri East,
Mumbai – 400 093.

14.06.2021

Subject: Appointment Letter.

Sir,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in Un-aided Section**, with effect from **14th June, 2021**.
2. You will be paid a remuneration of Rs. **37,782/- (Rupees Thirty Seven Thousand Seven Hundred and Eighty Two Only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai.**
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
7. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
11. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C




14.06.2021

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2648 7448

To,
Mr. Mohammed Mukhtar Khan,
E-301, Hanjar Nagar,
Pump House, Andheri East,
Mumbai – 400 093.

126
14th September, 2020

Subject: Your appointment as an M.Com Coordinator for the Academic year 2020-21

Sir,

With reference to your application dt. NIL, we are pleased to appoint you as an **M.Com Coordinator** for the academic year 2020 – 21 w.e.f. 14th September, 2020. You will be paid a honorarium of Rs. 5,000/- (Rupees Five thousand only) per month for rendering your service as Coordinator. You will look after the following duties w.r.to M.Com Class Part I & II.

1. To appointment faculties in consultation with the principal
2. To allot subjects to faculties.
3. To prepare time table.
4. To monitor regular activities and lectures.
5. To organize and conduct presentations and class tests.
6. To coordinate in setting question papers, conducting examinations and declaration of results.
7. To coordinate University Examinations and CAP.
8. To coordinate with the Admin Dept/ Accounts Department w.r.to any documentation required for both students as well as faculties.
9. The responsibilities expected are as follows:
 - (a) Organizing workshop, Seminars & Conferences.
 - (b) Promotion and branding of the course
 - (c) Student's placements.
 - (d) Industry link – ups and collaborations.
 - (e) Rendering Industry visits to impart hands on knowledge.
 - (f) To impart quality education with professional command.
10. Any duty assigned by superiors as and when required.

We hope to have a smooth and long lasting association with your good self.


(Dr. Anjum Arshad)
Rizvi Education Society's
RIZVI COLLEGE
OF ARTS, SCI. & COM.
Bandra (W), Mumbai-400 050

Forward to
A/C Section
on 16/09/2020
(To Mr. Haid)


Recd
14/09/2020

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2648 7448


Mr. Sameer Hasan Shaikh,
13, Lotus Colony,
Govandi.
Mumbai - 400 043.

14.06.2021


Subject: Appointment Letter.

Sir,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in C.S. /I.T. Department (Self - Finance Section)**, with effect from 14th June, 2021.
2. You will be paid a remuneration of **Rs. 41,730/- (Rupees Forty One Thousand Seven Hundred and Thirty Only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai.**
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You will have to pass **NET (National Eligibility Test) / SET (State Eligibility Test)** examination
7. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
8. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
9. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
10. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
11. You are entitled to avail leave as per the norms set by **Rizvi Education Society.**
12. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL /C




14/6/2021



Rizvi Education Society's

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448

Dr. Alkama Faqih,
409, Dr. D'Monte Bldg,
Jain Mandir Marg,
Bandra (W), Mumbai - 400 050.

124 o/c
14.06.2021

Subject: Appointment Letter.

Sir,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in Un-aided Section**, with effect from **14th June, 2021**.
2. You will be paid a remuneration of **Rs. 34,775/- (Rupees Thirty Four Thousand Seven Hundred and Seventy Five only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of University of Mumbai**.
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You will have to pass **NET (National Eligibility Test) / SET (State Eligibility Test)** examination
7. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
8. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
9. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
10. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
11. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
12. Please acknowledge.


(Dr. Anjan Ara Ahmad)
PRINCIPAL / C




14/06/2021



RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email: principal.asc@rizvicollege.edu.in • Website: www.rizvicollege.edu.in
Phone: 2648 0348 / 2600 4245 • Fax: 2649 7448

118

Ms. Hina Mahmood,
F - 1/701, Poonam Kunj,
Andheri East,
Mumbai - 400 093.

14.06.2021

Subject: Appointment Letter.

Madam,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in C.S. I.T. Department (Self - Finance Section)**, with effect from **14th June, 2021**.
2. You will be paid a remuneration of **Rs. 34,240/- (Rupees Thirty Four Thousand Two Hundred and Forty only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai.**
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You will have to pass **NET (National Eligibility Test) / SET (State Eligibility Test)** examination
7. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
8. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
9. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
10. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
11. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
12. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C



H/M
14/06/21



Rizvi Education Society's

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2640 7448

Mr. Zaidi Zari Haider Zaidi,
B/503, Rajesh CHS, Sarvodaya Nagar,
Meghwadi, Jogeshwari East
Mumbai - 400 060.

14.06.2021

Subject: Appointment Letter.

Sir,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in C.S. /I.T. Department (Self – Finance Section)**, with effect from **14th June, 2021**.
2. You will be paid a remuneration of **Rs. 32,100/- (Rupees Thirty Two Thousand One Hundred only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai.**
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
7. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
11. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL /C



Received
Dr. Anjum Ara Ahmad
14/06/2021



Rizvi Education Society's
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asb@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448

Dr. Zardi Malan,
1st Floor, Room No.8
Hussain Colony, Dargah Street,
Mahim (W), Mumbai-400 016.

14.06.2021

Subject: Appointment Letter.

Madam,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in Business Economics Department - Un-aided Section**, with effect from 14th June, 2021.
2. You will be paid a remuneration of **Rs. 33,705/- (Rupees Thirty Three Thousand Seven Hundred and Five Only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai.**
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
7. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You are entitled to avail leave as per the norms set by **Rizvi Education Society.**
11. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL /C



Received
[Signature]



Rizvi Education Society's

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448

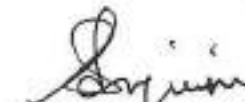
Ms. Saba Parveen Shadab Rais,
7/2 Gulistan Apt,
Govindvadi,
Kalyan (West),
Dist Thane - 421 301.

14.06.2021

Subject: Appointment Letter.

Madam,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in Un-aided Section**, with effect from **14th June, 2021**.
2. You will be paid a remuneration of **Rs. 31,500/- (Rupees Thirty One Thousand Five Hundred only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai**.
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary and Adhoc** basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You will have to pass **NET (National Eligibility Test) / SET (State Eligibility Test)** examination
7. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
8. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
9. If your acceptance is not received up to **25.06.2020**, your appointment is liable to be cancelled.
10. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
11. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
12. Please acknowledge.


(Dr. Anjam Ara Ahmad)
PRINCIPAL I/C




14/06/2021
Received.



RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.ase@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2848 0348 / 2600 4245 • Fax : 2649 7448

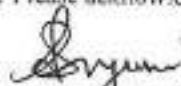
Dr. Khan Suhana Begum Sanaula,
29, Old Bengali Pura,
3rd Floor, Room No. 9,
Crawford Market,
Mumbai - 400 003.

14.06.2021

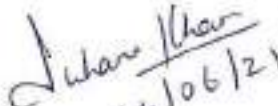
Subject: Appointment Letter.

Madam,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in BMS Department (Self - Finance Section)**, with effect from **14th June, 2021**.
2. You will be paid a remuneration of **Rs. 31,500/- (Rupees Thirty One Thousand Five Hundred only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai.**
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice. In default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You will have to pass **NET (National Eligibility Test) / SET (State Eligibility Test)** examination
7. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
8. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
9. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
10. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
11. You are entitled to avail leave as per the norms set by **Rizvi Education Society.**
12. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C




14/06/21



Rizvi Education Society's

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email: principal_esc@rizvicollege.edu.in • Website: www.rizvicollege.edu.in
Phone: 2648 0348 / 2600 4245 • Fax: 2649 7448

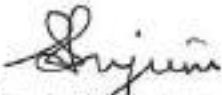
Ms. Zahra Dehghani,
1301/ B-Wing, Saifee Park,
Mount Road, Mazgaon,
Mumbai - 400 010.

14.06.2021

Subject: Appointment Letter.

Madam,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in BBI Department (Self - Finance Section)**, with effect from **14th June, 2021.**
2. You will be paid a remuneration of **Rs. 31,500/- (Rupees Thirty One Thousand Five Hundred only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai.**
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary and Adhoc** basis up to **30.04.2022.** After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You will have to pass **NET (National Eligibility Test) / SET (State Eligibility Test)** examination
7. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
8. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
9. If your acceptance is not received up to **25.06.2021,** your appointment is liable to be cancelled.
10. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
11. You are entitled to avail leave as per the norms set by **Rizvi Education Society.**
12. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C



Received
Dehghani
14/06/21



Rizvi Education Society's
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.aso@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448

Ms. Bushra Qureshi,
603, 6th Floor, D-Wing,
J.J. CHS, K.C. Marg,
Bandra West,
Mumbai - 400 050.

14.06.2021

Subject: Appointment Letter.

Madam,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in BMS/BBI Department (Self - Finance Section)**, with effect from **14th June, 2021**.
2. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
3. You will be paid a remuneration of **Rs. 30,000/- (Rupees Thirty thousand only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
4. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai**.
5. You will have to pass NET (National Eligibility Test / SET (State Eligibility Test) examination or acquire M.Phil or Ph.D.
6. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
7. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
8. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
9. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
10. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
11. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
12. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL UC


Received
14/06/21



RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.aso@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 ; 2600 4245 • Fax : 2649 7448

Ms. Shabnam Sheikh,
501, Slaughter House Compound,
S.V. Road,
Bandra West,
Mumbai - 400 050.

14.06.2021

Subject: Appointment Letter.

Madam,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in BMS/BBI Department (Self - Finance Section)**, with effect from **14th June, 2021**.
2. Your appointment is on purely **Temporary and Adhoc** basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
3. You will be paid a remuneration of **Rs. 30,000/- (Rupees Thirty thousand only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
4. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai**.
5. You will have to pass NET (National Eligibility Test / SET (State Eligibility Test) examination or acquire M.Phil or Ph.D.
6. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
7. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
8. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
9. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
10. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
11. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
12. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C




14/6/2021



Rizvi Education Society's
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2849 7448

Mr. Pathan Javedkha Asifkha,
Room.No.S/45, Saibaba Chawl,
Behram Nagar,
Bandra (East),
Mumbai - 400 051.

14.06.2021

Subject: Appointment Letter.

Sir,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in C.S. /I.T. Department (Self - Finance Section)**, with effect from **14th June, 2021**.
2. You will be paid a remuneration of **Rs. 25,000/- (Rupees Twenty Five thousand only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai.**
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary and Adhoc** basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You will have to pass **NET (National Eligibility Test) / SET (State Eligibility Test)** examination
7. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
8. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
9. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
10. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
11. You are entitled to avail leave as per the norms set by **Rizvi Education Society.**
12. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C




14/06/2021



Rizvi Education Society's

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448

Mrs. Vaibhavi Kedar Mulmule,
C - 104, Vrindavan Apartment,
A.K.V. Marg, Behind Dindoshi Bus Depot,
Goregaon (East),
Mumbai - 400 063.

14.06.2021

Subject: Appointment Letter.

Madam,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in C.S. /I.T. Department (Self - Finance Section)**, with effect from **14th June, 2021**.
2. You will be paid a remuneration of **Rs. 25,000/- (Rupees Twenty Five thousand only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai.**
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
7. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
11. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL /C



Received
Mulmule
14-06-2021



Rizvi Education Society's

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448

Dr. Ruchi Gupta,
Flat No. 903, Vishranti CHS, Bldg. No. 3,
Nr. Natural Dairy, V.N. Acharya Marg,
Chembur (East),
Mumbai - 400 071.

14.06.2021

Subject: Appointment Letter.

Madam,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in C.S. /I.T. Department (Self - Finance Section)**, with effect from **14th June, 2021**.
2. You will be paid a remuneration of **Rs. 30,000/- (Rupees Thirty thousand only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai.**
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2021**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You will have to pass **NET (National Eligibility Test) / SET (State Eligibility Test)** examination
7. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
8. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
9. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
10. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
11. You are entitled to avail leave as per the norms set by **Rizvi Education Society.**
12. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C




Ruchi
14-6-2021



Rizvi Education Society's

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4248 • Fax : 2649 7448

Ms. Mumtaz Shaikh,
365/2927, Motilal Nagar No.2,
Opp. Bangur Nagar,
Goregaon (West), Mumbai – 400 104.

14.06.2021


Subject: Appointment Letter.

Madam,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in Un-Aided Section**, with effect from **14th June, 2021**.
2. You will be paid a remuneration of **Rs. 30,000/- (Rupees Thirty thousand only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai**.
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
7. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
11. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C



Received

14/06/2021



Rizvi Education Society's

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.aso@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448

Mr. Nadeem Parve,
F-Wing, 1st Flr., Room No.102,
J.J. CHS, Near MTNL,
K.C. Marg, Bandra West,
Mumbai - 400050.

14.06.2021

Subject: Appointment Letter.

Sir,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an Assistant Professor in Accountancy Department (Un-Aided Section), with effect from 14th June, 2021.
2. You will be paid a remuneration of Rs. 30,000/- (Rupees Thirty thousand only) per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the Rizvi Education Society and that of university of Mumbai.
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely Temporary and Adhoc basis up to 30.04.2022. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
7. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to 25.06.2021, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You are entitled to avail leave as per the norms set by Rizvi Education Society.
11. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C




14/06/2021



Rizvi Education Society's
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 060
email : principal.aac@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2548 7448

Dr. Pankaj Shrivastava,
108 / B – Wing,
Narmada Jyoti, B.P. Road,
Bhayander East,
Thane – 401 105.

14.06.2021

Subject: Appointment Letter.

Sir,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in C.S. /I.T. Department (Self – Finance Section)**, with effect from **14th June, 2021**.
2. You will be paid a remuneration of **Rs. 30,000/- (Rupees Thirty thousand only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai**.
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary and Adhoc** basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the **Officer Superintendent** in the College.
7. Your appointment shall be conditional pending the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
11. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C



Received
Pantony
14/6/2021



Rizvi Education Society's
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email: principal.aa@rizvicollege.edu.in • Website: www.rizvicollege.edu.in
Phone: 90048 34583 / 96533 56852

Ms. Nagma Shaikh,
703/B Wing, Goyal Plaza,
Bharti Park,
Mira Road (East) - 401 107.

14.06.2021

Subject: Appointment Letter

Madam,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in B.M.S. Department (Self - Finance Section)**, with effect from **14th June, 2021**.
2. You will be paid a remuneration of **Rs. 25,000/- (Rupees Twenty Five thousand only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai**.
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You will have to pass **NET (National Eligibility Test) / SET (State Eligibility Test)** examination.
7. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
8. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
9. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
10. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
11. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
12. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C





Rizvi Education Society's

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.aso@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448


Ms. Shabana Parveen Munnu Ansari,
10, Ashyana,
Amar Nagar CHS,
Brombay,
Mumbai - 400 088.

Date: 21.06.2021

Subject: Appointment Letter.

Madam,

1. With reference to your application dated 10.06.2021, I have the pleasure to inform you that you are hereby appointed as a **Assistant Teacher in the Subject of Information Technology in Jr. College**, with effect from **15th June, 2021**.
2. You will be paid a remuneration of **Rs. 45,796/- (Rupees Forty Five Thousand Seven Hundred and Ninety Six Only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the Rizvi Education Society and that of Maharashtra Employees of Private Schools (Conditions of Services) Regulation Act, 1977 and the rules made thereunder.
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022** subjected to the approval of the Deputy Director of Education and Rizvi Education Society. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office in the College.
7. Your appointment shall be conditional pending the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to **30.06.2021**, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You are entitled to avail leave as per the norms set by Rizvi Education Society.
11. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL UC



Recd

23/06/21

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF CARTER ROAD, BANERA (W), MUMBAI - 400 050
email - principal.as@rizvicollege.edu.in - Website - www.rizvicollege.edu.in
Phone - 90048-34583 / 98513-56802

Mr. Mishra Navneet Hirdaynarayan,
Plot No. 402, Dhvani Co-op Hsg. Soc,
Plot No.11, Link Road, R.D.P. - 2,
Nr. Ekta Nagar Bus Stop, Ganesh Nagar,
Charkop, Kandivli West, Mumbai - 400067.

14.06.2021

Subject: Appointment Letter

Sir,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in Self - Finance Section**, with effect from **14th June, 2021**.
2. You will be paid a remuneration of **Rs. 25,000/- (Rupees Twenty Five thousand only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai**.
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
7. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You shall further note that this appointment & remuneration is subject to minimum number of students being available during the tenure as per workload prescribed and available for the post.
11. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
12. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C







Rizvi Education Society's

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal_esc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448

Ms. Priya Shukla,
A/-G-2, Om Sai Charnam Bldg. No.B,
Navghar Phatak Rd, Nr. Sai Baba Mandir,
Bhayander East, Thane – 401105.

05.01.2022

Subject: Appointment Letter.

Madam,

1. With reference to your application dated 03.12.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in BMM Department (Self – Finance Section)**, with effect from 01st January, 2022.
2. You will be paid a remuneration of **Rs. 27,000/- (Rupees Twenty Seven Thousand only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai.**
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary and Adhoc** basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You will have to pass **NET (National Eligibility Test) / SET (State Eligibility Test)** examination.
7. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
8. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
9. If your acceptance is not received up to **15.01.2022**, your appointment is liable to be cancelled.
10. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
11. You are entitled to avail leave as per the norms set by **Rizvi Education Society.**
12. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL, IC




31/1/22



Rizvi Education Society's

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448

Ms. Mehvish Shaikh,
Majidya Manzil, Room No.11,
Opp. Bhoji Masjid Madanpura,
Maulana Azad Road,
Mumbai - 400008.

15.12.2021

Subject: Appointment Letter.

Madam,

1. With reference to your application dated 13.12.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in B.A.MMC Department (Self - Finance Section)**, with effect from **01st January, 2022**.
2. You will be paid a remuneration of **Rs.23,000/- (Rupees Twenty Three Thousand only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai**.
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You will have to pass **NET (National Eligibility Test) / SET (State Eligibility Test)** examination
7. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
8. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
9. If your acceptance is not received up to **10.01.2022**, your appointment is liable to be cancelled.
10. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
11. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
12. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C



Ms. Mehvish Shaikh



Rizvi Education Society's

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal_asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2648 7448

Ms. Aiman Akbar Ali Peerzade,
263, Nauheen Apt, Old Gauripada,
Bhiwandi – 421302

24.01.2022

Subject: Appointment Letter.

Madam,

1. With reference to your application dated 03.12.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in BMS Department (Self – Finance Section)**, with effect from **01st February, 2022**.
2. You will be paid a remuneration of **Rs. 30,000/- (Rupees Thirty Thousand only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai.**
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, In default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
7. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to **10.02.2022**, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
11. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C




Received




Rizvi Education Society's
RIZVI COLLEGE
OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email: principal.asr@rizvicollege.edu.in • Website: www.rizvicollege.edu.in
Phone: 90048 34563 / 96533 5652

Mr. Syed Mahe Zafar,
A - 203, Sultana Apt,
Nr. Dadi Colony, Amrut Nagar,
Mumbra, Thane- 400 612.

14.06.2021

Subject: Appointment Letter

Sir,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Librarian in Self Finance Section**, with effect from **01st June, 2021**.
2. You will be paid a remuneration of **Rs. 40,125/- (Rupees Forty thousand One Hundred and Twenty Five only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai**.
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
7. Your appointment shall be conditional pending the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
11. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C




Received
by S M Zafar



Ms. Shilpa S,
Raj Towers, 406, B – Wing,
Majaswadi Anandnagar,
Jogeshwari (East) Mumbai – 400 060.

14.06.2021

Subject: Appointment Letter

Madam,

1. With reference to your application dated 01.06.2021, I have the pleasure to inform you that you are hereby appointed as an **Assistant Director in Sports Department (Unaided Section)**, with effect from **14th June, 2021**.
2. You will be paid a remuneration of **Rs. 18,900/- (Rupees Eighteen thousand Nine Hundred only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai**.
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your appointment is on purely **Temporary** and Adhoc basis up to **30.04.2022**. After expiry of the said period your services will automatically be terminated and you will have no claim for the same in any capacity.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
7. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to **25.06.2021**, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
11. Please acknowledge.

(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C





RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE

RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448



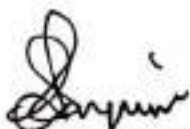
09.07.2021

To
Dr. Shaikh Ansarpasha Abdulrajjak
Gali No. 5/6, Near Mohammdiya Masjid,
Samta Nagar, Aurangabad - 431001
Maharashtra.

Subject: Appointment Letter.

Sir,

1. With reference to your application, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in Aided Section**, with effect from **14th July, 2021**.
2. You will be paid a remuneration of **Rs. 25,000/- (Rupees Twenty Five Thousand only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai**.
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your tenure will be ceased automatically when the present academic year ends or as and when appointment made by proper process.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
7. Your appointment shall be conditional pending the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to **31.07.2021**, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
11. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C

Received
By: _____

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE



RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.ase@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448

09.07.2021

To
Ms. Tabassum A Shaikh
02, B Wing, Old Keeledar Bldg,
Opp. Ayesha Tower, S.V.Road,
Jogeshwari-W,
Mumbai-400102

Subject: Appointment Letter.

Madam,

1. With reference to your application , I have the pleasure to inform you that you are hereby appointed as an Assistant Professor in Aided Section, with effect from 14th July, 2021.
2. You will be paid a remuneration of Rs. 25,000/- (Rupees Twenty Five Thousand only) per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the Rizvi Education Society and that of university of Mumbai.
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your tenure will be ceased automatically when the present academic year ends or as and when appointment made by proper process.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
7. Your appointment shall be conditional pending, the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to 31.07.2021, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You are entitled to avail leave as per the norms set by Rizvi Education Society.
11. Please acknowledge.

(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C

17/07/2021



RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE

RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (W), MUMBAI - 400 050
email : principal.asc@rizvicollege.edu.in • Website : www.rizvicollege.edu.in
Phone : 2648 0348 / 2600 4245 • Fax : 2649 7448



30.07.2021

To
Ms. Sujata Uttam Kharat,
RH - 12, Om Vila, Plot No.57-61,
Sector - 21, Nr. Shankaracharya Garden,
Nerul, Navi Mumbai - 400 706.

Subject: Appointment Letter.

Madam,

1. With reference to your application, I have the pleasure to inform you that you are hereby appointed as an **Assistant Professor in Aided Section**, with effect from **1st August, 2021**.
2. You will be paid a remuneration of **Rs. 25,000/- (Rupees Twenty Five thousand only)** per month (all inclusive). However, continuation in the service and increment will be decided by the Management on your completion of service to the satisfaction of the Management of Rizvi Education Society.
3. Your services will be governed by the Provisions of the Rules and Regulations of the **Rizvi Education Society and that of university of Mumbai**.
4. You shall not leave the services of this College without giving to College authorities proper and clear notice of 30 days. The period of required notice shall be considered from the date of receipt of the notice, in default the College authorities may claim from you an amount equivalent to one month's remuneration.
5. Your tenure will be ceased automatically when the present academic year ends or as and when appointment made by proper process.
6. You shall submit the statement of marks and passing certificates, etc. of all the examinations and experience, approval, etc. if any, in original and also the attested copies of the same immediately to the Office Superintendent in the College.
7. Your appointment shall be conditional pending the receipt of the physical certificate from a competent medical authority within three months from the date of your appointment.
8. If your acceptance is not received up to **15.08.2021**, your appointment is liable to be cancelled.
9. In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.
10. You are entitled to avail leave as per the norms set by **Rizvi Education Society**.
11. Please acknowledge.


(Dr. Anjum Ara Ahmad)
PRINCIPAL I/C

Received




**RIZVI COLLEGE
OF
HOTEL MANAGEMENT & CATERING TECHNOLOGY**

RIZVI EDUCATIONAL COMPLEX, SHERLY RAJAN ROAD, BANDRA (WEST), MUMBAI - 400 050. TEL. : 604 41 76 - 605 26 71
E-mail : rizvihmc@bom5.vsnl.net.in • website : www.rizvihmct.com

Date : 9 JUL 2001

To,
Mr. Padmakumar Nair

Sir,

Sub : Appointment letter.

With reference to your application and the interview for which you appeared. I have been Authorized to offer you on behalf of the Rizvi College of Hotel Management & Catering Technology, the post of Asst. Lecturer at the Institute w.e.f 10/07/2001.

The terms & conditions of the appointment will be as follows :

- a) You will be paid a monthly salary of Rs.4,500/- (Rupees Four thousand five hundred only).
- b) Leave and other terms and conditions : This will be according to the service Regulations of the College/Society.
- c) Nature of the appointment : The appointment is subject to confirmation after one year of probation in accordance with the date of appointment.
- d) If need be the probation period can be further extended by 6 months or to the closing of the academic year. After the probation period if the employee is not given in writing that his/her services are confirmed, the employment will automatically cease as per the terms of appointment.
- e) During the period of probation / training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of an amount equal to his / her salary for the prescribed notice period or for such portion thereof as may not have expired.
- f) During first six months of probation period the employee will not be entitled for any casual, privilege or vacation leave.
- g) Place of duty : Your place of duty for the present will ordinarily be at the Rizvi College of Hotel Management & Catering Technology, Mumbai.
- h) The responsibilities and functions of the post is laid down in job description which will be given to you by the Administration Office. You will be required to sign the duplicate in acceptance of the same.



RIZVI COLLEGE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY

RIZVI EDUCATIONAL COMPLEX, SHERLY RAJAN ROAD, BANDRA (WEST), MUMBAI - 400 050. TEL. : 604 41 76 - 605 20 71
E-mail : rizvihmc@bom5.vsnl.net.in • website : www.rizvihmct.com

- i) The continuation and confirmations will be based on the satisfactory job performance as per periodic evaluation by management in relation to your job description.
- j) Documents to be produced : The following original certificates should be produced for inspection and return. Xerox copies of the same will be required for records.
1. Degrees, Diplomas, or certificates of education & other technical qualification along with experience certificate if any.
 2. The Matriculation certificate or other acceptable proof of your date of birth.
 3. A Character Certificate from a Gazated Officer of the state or central Government.

If any declaration given or information furnished by you is proved to be false or if you are found to have willfully suppressed any material information, on you will be liable to removal from service and such other action as the Society may deem necessary.

If you accept the offer on the above terms, you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter. If no reply is received by the prescribed date, this offer will be treated as cancelled.

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute. You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute. No traveling shall be allowed for joining the duty.

Please acknowledge receipt of this letter.

Yours faithfully,
For and on behalf of the Rizvi College of Hotel
Management & Catering Technology

Principal

I accept the appointment on the above terms and conditions.

Place : Mumbai

Name : PADMAKUMAR NAIR

Date : 12/7/01

Signature :



RIZVI COLLEGE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY

RIZVI EDUCATIONAL COMPLEX, SHERLY RAJAN ROAD, BANDRA (WEST), MUMBAI-400 050, TEL : 604 41 76 - 605 20 7

DATE : 10th August '98.

TO,
Ms. Sadhana Kharkar.

MADAM,

With reference to your application and the interview for which you appeared I have been
Authorised to offer you on behalf of the Rizvi college of Hotel Management & Catering
Technology, the post of Lecturer at the Institute w.e.f 14th August '98.

The terms & conditions of the appointment will be as follows :

- a) Pay Rs. 5,500/- as per the pay scale of Rs. (1740 - 60 - 2700 CP + DA + HRA)
(increments as per scale) OK
- b) Leave and other terms and conditions : This will be laid down in the service
Regulations of the Society (30 days vacation leave , 14 days casual leave , no sickleave,
since regulations will have to be followed)
- c) Nature of the appointment : The appointment is subject to confirmation after 12
months of 6 month probation / 6 month training in accordance with the date of
appointment .
- d) During the period of probation / training for any post under the Society the services of an
Employee may be terminated at any time by one months notice in writing by either side
i.e. by the society or by the employee without assigning in (c) above , the appointment
may be terminated at any time by three months notice in writing given by either side
without assigning any reason.

During probation / training or after confirmation in lieu of the whole or part of the period of
notice the society or Employee may terminate or leave the services on payment to him / her or the
Society of an amount equal to his /her salary for the prescribed notice period or for such portion
thereof as may not have expired.

Until the successful completion of the probation period or in case of temporary appointment a
member of the staff will be entitled only to earned leave and not to vacation leave.

- e) Place of duty : Your place of duty for the present will ordinarily be at the college of
Hotel Management & catering Technology , Bombay .



RIZVI COLLEGE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY

RIZVI EDUCATIONAL COMPLEX, SHERLY RAJAN ROAD, BANDRA (WEST), MUMBAI-400 050, TEL : 604 41 76 - 605 20 71

f) Documents to be produced : The following original certificates should be produced for inspection and return .

1. Degrees , Diplomas , or certificates of Education & other Technical qualification .
2. The Metriculation certificate or other acceptable proof of your date of birth.
3. A Character Certificate from a Gazated officer of the State or central Government .

If any declaration given of information furnished by you is proved to be false or if you are found to have willfully suppressed any material information on you will be liable to removal from service and such other action as the Society may deem necessary.

If you accept the offer on the above terms , you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter . If no reply is received by the prescribed date this offer will be treated as cancelled .

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute . You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute . No travelling shall be allowed for joining the duty .

Please acknowledge receipt of this letter .

Yours faithfully ,
For and on behalf of the Rizvi College of Hotel
Management & Catering Technology


Ms. Daniela Cordeiro
PRINCIPAL.

I accept the appointment on the above terms and conditions .

Name : Mrs S. R. Kharkar

Signature : 

Place : Bombay

Date : 10/8/98 .



RIZVI COLLEGE
OF
HOTEL MANAGEMENT & CATERING TECHNOLOGY

RIZVI EDUCATIONAL COMPLEX, SHERLY RAJAN ROAD, BANDRA (WEST), BOMBAY-400 050 ☎ 604 41 7

DATE 4th Nov'97.

TO,
Ms. Trupti Mahajan.

MADAM,

With reference to your application and the interview for which you appeared, I have been authorised to offer you on behalf of the Rizvi college of Hotel Management & Catering Technology, the post of Astt. Lecturer at the Institute w e f 4th Nov'97.

The terms & conditions of the appointment will be as follows :

- a) Pay Rs. 3,510/- as per the pay scale of Rs. 1200 - 30 - 1560^{-EB} + DA + HRA + CLA
(increments as per scale)
- b) Leave and other terms and conditions : This will be laid down in the service Regulations of the Society (30 days vacation leave, 14 days casual leave, no sick leave since regulations have to be followed)
- c) Nature of the appointment : The appointment is subject to confirmation after 1 1/2 yr of 1/2 yr probation / 1 yr training in accordance with the date of appointment
- d) During the period of probation / training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side i.e. by the society or by the employee without assigning in (c) above, the appointment may be terminated at any time by three months notice in writing given by either side without assigning any reason.

During probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the Society of an amount equal to his / her salary for the prescribed notice period or for such portion thereof as may not have expired.

Until the successful completion of the probation period or in case of temporary appointment a member of the staff will be entitled only to earned leave and not to vacation leave

- e) Place of duty : Your place of duty for the present will ordinarily be at the college of Hotel Management & Catering Technology - Bombay



RIZVI COLLEGE
OF
HOTEL MANAGEMENT & CATERING TECHNOLOGY

RIZVI EDUCATIONAL COMPLEX, SHERLY RAJAN ROAD, BANDRA (WEST), BOMBAY-400 050 ☎ 604 41 76

f) Documents to be produced : The following original certificates should be produced for inspection and return .

1. Degrees , Diplomas , or certificates of Education & other Technical qualification .
2. The Metriculation certificate or other acceptable proof of your date of birth.
3. A Character Certificate from a Gazated officer of the State or central Government .

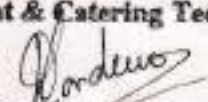
If any declaration given of information furnished by you is proved to be false or if you are found to have willfully suppressed any material information on you will be liable to removal from service and such other action as the Society may deem necessary.

If you accept the offer on the above terms , you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter . If no reply is received by the prescribed date this offer will be treated as cancelled .

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute . You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute . No travelling shall be allowed for joining the duty .

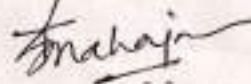
Please acknowledge receipt of this letter .

Yours faithfully ,
For and on behalf of the Rizvi College of Hotel
Management & Catering Technology


Ms. Daniela Cordeiro
PRINCIPAL.

I accept the appointment on the above terms and conditions .

Name : TRUPTI S. MAHAJAN

Signature : 

Place : Bombay

Date : 5/08/98



RIZVI COLLEGE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY

RIZVI EDUCATIONAL COMPLEX, SHERLY RAJAN ROAD, BANDRA (WEST), MUMBAI-400 050. TEL : 604 41 76 - 605 20 71

DATE : 20th Aug'99.

TO,
Ms. Collete Noronha.

MADAM,

With reference to your application and the interview for which you appeared. I have been

authorised to offer you on behalf of the Rizvi college of Hotel Management & Catering

Technology, the post of Astt. Lecturer at the Institute w.e.f 9th Aug'99.

The terms & conditions of the appointment will be as follows :

a) Pay Rs. 5000/- as per the pay scale of Rs. 1400-40-1600-50-2300-EB.

b) Leave and other terms and conditions : This will be laid down in the service Regulations of the Society (30 days vacation leave, 14 days casual leave, no sick leave since regulations will have to be followed) *With increment of 500 after the probation period of 6 mth. + after that as per scale*

c.) Nature of the appointment : The appointment is subject to confirmation after 12 months of 1/2 yr probation / 1/2 yr training in accordance with the date of appointment. *12 months*

d) During the period of probation / training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side i.e. by the society or by the employee without assigning in (c) above, the appointment may be terminated at any time by three months notice in writing given by either side without assigning any reason.

During probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the Society of an amount equal to his / her salary for the prescribed notice period or for such portion thereof as may not have expired.

Until the successful completion of the probation period or in case of temporary appointment a member of the staff will be entitled only to earned leave and not to vacation leave.

e) Place of duty : Your place of duty for the present will ordinarily be at the college of Hotel Management & catering Technology, Bombay.

**RIZVI COLLEGE
OF
HOTEL MANAGEMENT & CATERING TECHNOLOGY**

RIZVI EDUCATIONAL COMPLEX, SHERLY RAJAN ROAD, BANDRA (WEST), MUMBAI-400 050. TEL. : 604 41 76 - 605 20 71

f) Documents to be produced : The following original certificates should be produced for inspection and return .

1. Degrees , Diplomas , or certificates of Education & other Technical qualification .
2. The Metriculation certificate or other acceptable proof of your date of birth.
3. A Character Certificate from a Gaztated officer of the State or central Government .

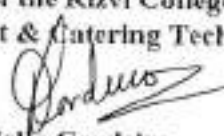
If any declaration given of information furnished by you is proved to be false or if you are found to have willfully suppressed any material information on you will be liable to removal from service and such other action as the Society may deem necessary.

If you accept the offer on the above terms , you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter . If no reply is received by the prescribed date this offer will be treated as cancelled .

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute . You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute . No travelling shall be allowed for joining the duty .

Please acknowledge receipt of this letter .

Yours faithfully ,
For and on behalf of the Rizvi College of Hotel
Management & Catering Technology


Ms. Daniella Cordeiro
PRINCIPAL.

I accept the appointment on the above terms and conditions .

Name : COLLETTE NORONHA

Signature :



Place : Bombay

Date : 16.9.99

RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF

HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by : All India Council for Technical Education, Ministry of HRD, Govt. of India
Affiliated to : Maharashtra State, Board of Technical Education, Mumbai & University of Mumbai
Recognized by : Directorate of Technical Education, Govt. of Maharashtra



REF.NO.: RHM/627/05-06.

Date : 11th July 2005.

To,

MR. FAIYAZ A. MANSURI

Sir,

Sub : Appointment letter for Full Time Lecturer

With reference to your application and the interview for which you appeared. I have been Authorized to offer you on behalf of the Rizvi College of Hotel Management & Catering Technology, the post of full time Lecturer at the College w.e.f. 11th July 2005

The terms & conditions of the appointment will be as follows:

- a) You will be paid a monthly salary of Rs.9,000/- (Rupees Nine thousand only).
- b) Leave and other terms and conditions: This will be according to the service Regulations of the College/Society.
- c) Nature of the appointment: The appointment is subject to confirmation after one year of probation in accordance with the date of appointment.
- d) If need be the probation period can be further extended by 6 months or to the closing of the academic year. After the probation period if the employee is not given in writing that his/her services are confirmed, the employment will automatically cease as per the terms of appointment.
- e) During the period of probation / training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of an amount equal to his / her salary for the prescribed notice period or for such portion thereof as may not have expired.
- f) During first six months of probation period the employee will not be entitled for any causal, privilege or vacation leave.
- g) Place of duty : Your place of duty for the present will ordinarily be at the Rizvi College of Hotel Management & Catering Technology, Mumbai.

RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF

HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by : All India Council for Technical Education, Ministry of HRD, Govt. of India

Affiliated to : Maharashtra State, Board of Technical Education, Mumbai & University of Mumbai

Recognized by : Directorate of Technical Education, Govt. of Maharashtra



- h) The responsibilities and functions of the post is laid down in job description which will be given to you by the Administration Office. You will be required to sign the duplicate in acceptance of the same.
- i) The continuation and confirmations will be based on the satisfactory job performance as per periodic evaluation by management in relation to your job description.
- j) Documents to be produced : The following original certificates should be produced for inspection and return. Xerox copies of the same will be required for records.
1. Degrees, Diplomas, or certificates of education & other technical qualification along with experience certificate if any.
 2. The Matriculation certificate or other acceptable proof of your date of birth.
 3. A Character Certificate from a Gazated Officer of the state or central Government.

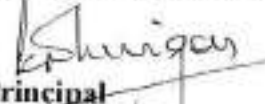
If any declaration given or information furnished by you is proved to be false or if you are found to have willfully suppressed any material information, on you will be liable to removal from service and such other action as the Society may deem necessary.

If you accept the offer on the above terms, you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter. If no reply is received by the prescribed date, this offer will be treated as cancelled.

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute. You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute. No traveling shall be allowed for joining the duty.

Please acknowledge receipt of this letter.

Yours faithfully,
For and on behalf of the Rizvi College of Hotel
Management & Catering Technology


Principal

I accept the appointment on the above terms and conditions.

Place : Mumbai

Name : FAHARZ MANSURI

Date : 11/07/05

Signature : 

RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF

HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by : All India Council for Technical Education, Ministry of HRD, Govt. of India
Affiliated to : Maharashtra State, Board of Technical Education, Mumbai & University of Mumbai
Recognized by : Directorate of Technical Education, Govt. of Maharashtra



REF.NO.: RHM/556/04-05.

Date : 13th JUNE 2005.

To,

MR. ANJAN KUMAR DAS

Sir,

Sub : Appointment letter.

With reference to your application and the interview for which you appeared. I have been Authorized to offer you on behalf of the Rizvi College of Hotel Management & Catering Technology, the post of Lecturer at the College w.e.f. 13.06.2005

The terms & conditions of the appointment will be as follows:

- a) You will be paid a monthly salary of Rs.15,000/- (Rupees Fifteen thousand only).
- b) Leave and other terms and conditions: This will be according to the service Regulations of the College/Society.
- c) Nature of the appointment: The appointment is subject to confirmation after one year of probation in accordance with the date of appointment.
- d) If need be the probation period can be further extended by 6 months or to the closing of the academic year. After the probation period if the employee is not given in writing that his/her services are confirmed, the employment will automatically cease as per the terms of appointment.
- e) During the period of probation / training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of an amount equal to his / her salary for the prescribed notice period or for such portion thereof as may not have expired.
- f) During first six months of probation period the employee will not be entitled for any causal, privilege or vacation leave.
- g) Place of duty : Your place of duty for the present will ordinarily be at the Rizvi College of Hotel Management & Catering Technology, Mumbai.

RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF

HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by : All India Council for Technical Education, Ministry of HRD, Govt. of India
Affiliated to : Maharashtra State, Board of Technical Education, Mumbai & University of Mumbai
Recognized by : Directorate of Technical Education, Govt. of Maharashtra



- i) The responsibilities and functions of the post is laid down in job description which will be given to you by the Administration Office. You will be required to sign the duplicate in acceptance of the same.
- i) The continuation and confirmations will be based on the satisfactory job performance as per periodic evaluation by management in relation to your job description.
- j) Documents to be produced : The following original certificates should be produced for inspection and return. Xerox copies of the same will be required for records.
1. Degrees, Diplomas, or certificates of education & other technical qualification along with experience certificate if any.
 2. The Matriculation certificate or other acceptable proof of your date of birth.
 3. A Character Certificate from a Gazated Officer of the state or central Government.

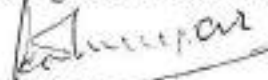
If any declaration given or information furnished by you is proved to be false or if you are found to have willfully suppressed any material information, on you will be liable to removal from service and such other action as the Society may deem necessary.

If you accept the offer on the above terms, you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter. If no reply is received by the prescribed date, this offer will be treated as cancelled.

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute. You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute. No traveling shall be allowed for joining the duty.

Please acknowledge receipt of this letter.

Yours faithfully,
For and on behalf of the Rizvi College of Hotel
Management & Catering Technology


Principal

I accept the appointment on the above terms and conditions.

Place : Mumbai

Name : ANJAN KUMAR DAS

Date : 13/06/05.

Signature : Anjan Kumar Das



REF.NO.: RHM/605/05-06.

Date : 1st July 2005.

To,

MR. PRITESH V. DHIMAR

Sir,

Sub : Appointment letter for Full Time Lecturer

With reference to your application and the interview for which you appeared, I have been Authorized to offer you on behalf of the Rizvi College of Hotel Management & Catering Technology, the post of full time Lecturer at the College w.e.f. 1st July 2005

The terms & conditions of the appointment will be as follows:

- a) You will be paid a monthly salary of Rs.15,000/- (Rupees Fifteen thousand only).
- b) Leave and other terms and conditions: This will be according to the service Regulations of the College/Society.
- c) Nature of the appointment: The appointment is subject to confirmation after one year of probation in accordance with the date of appointment.
- d) If need be the probation period can be further extended by 6 months or to the closing of the academic year. After the probation period if the employee is not given in writing that his/her services are confirmed, the employment will automatically cease as per the terms of appointment.
- e) During the period of probation / training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of an amount equal to his / her salary for the prescribed notice period or for such portion thereof as may not have expired.
- f) During first six months of probation period the employee will not be entitled for any causal, privilege or vacation leave.
- g) Place of duty : Your place of duty for the present will ordinarily be at the Rizvi College of Hotel Management & Catering Technology, Mumbai.

RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF

HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by : All India Council for Technical Education, Ministry of HRD, Govt. of India
Affiliated to : Maharashtra State, Board of Technical Education, Mumbai & University of Mumbai
Recognized by : Directorate of Technical Education, Govt. of Maharashtra



- h) The responsibilities and functions of the post is laid down in job description which will be given to you by the Administration Office. You will be required to sign the duplicate in acceptance of the same.
- i) The continuation and confirmations will be based on the satisfactory job performance as per periodic evaluation by management in relation to your job description.
- j) Documents to be produced : The following original certificates should be produced for inspection and return. Xerox copies of the same will be required for records.
1. Degrees, Diplomas, or certificates of education & other technical qualification along with experience certificate if any.
 2. The Matriculation certificate or other acceptable proof of your date of birth.
 3. A Character Certificate from a Gazated Officer of the state or central Government.

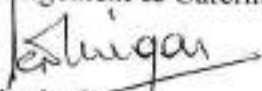
If any declaration given or information furnished by you is proved to be false or if you are found to have willfully suppressed any material information, on you will be liable to removal from service and such other action as the Society may deem necessary.

If you accept the offer on the above terms, you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter. If no reply is received by the prescribed date, this offer will be treated as cancelled.

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute. You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute. No traveling shall be allowed for joining the duty.

Please acknowledge receipt of this letter.

Yours faithfully,
For and on behalf of the Rizvi College of Hotel
Management & Catering Technology



Principal

I accept the appointment on the above terms and conditions.

Place : Mumbai

Name : Prateesh V. Shimar,

Date : 1st July, 05.

Signature : 

RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE

OF

HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by : All India Council for Technical Education, Ministry of HRD, Govt. of India
Affiliated to : Maharashtra State, Board of Technical Education, Mumbai & University of Mumbai
Recognized by : Directorate of Technical Education, Govt. of Maharashtra



REF.NO.:RHM/2618/2006-07

22nd February 2007.

To,

Ms. Savita V. Patil

Madam,

Sub : Offer letter.

With reference to your application and the interview for which you appeared. I have been authorized to offer you on behalf of the Rizvi College of Hotel Management & Catering Technology the post of Lecturer w.e.f. 01/06/2007.

The terms & conditions of the appointment will be as follows:

- a) You will be paid a monthly salary of Rs. 10,000/- (Rupees Ten thousand only).
- b) Leave and other terms and conditions: This will be according to the service regulations of the College/Society.
- c) Nature of the appointment: The appointment is subject to confirmation after one year of probation in accordance with the date of appointment.
- d) If need be the probation period can be further extended by 6 months or to the closing of the academic year. After the probation period if the employee is not given in writing that his/her services are confirmed, the employment will automatically cease as per the terms of appointment.
- e) During the period of probation / training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side Without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of an amount equal to his / her salary for the prescribed notice period or for such portion thereof as may not have expired.
- f) During first six months of probation period the employee will not be entitled for any casual, privilege or vacation leave.
- g) Place of duty : Your place of duty for the present will ordinarily be under Rizvi College of Hotel Management & Catering Technology, Mumbai.

2



- 2 -

- h) The responsibilities and functions of the post is laid down in job description which will be given to you by the Administration Office. You will be required to sign the duplicate in acceptance of the same.
- i) The continuation and confirmations will be based on the satisfactory job performance as per periodic evaluation by management in relation to your job description.
- j) Documents to be produced The following original certificates should be produced for inspection and return. Xerox copies of the same will be required for records.
1. Degrees, Diplomas, or certificates of education & other technical qualification along with experience certificate if any.
 2. The Matriculation certificate or other acceptable proof of your date of birth
 3. A Character Certificate from a Gazetted Officer of the state or central Government.

If any declaration given or information furnished by you is proved to be false or if you are found to have willfully suppressed any material information, on you will be liable to removal from service and such other action as the Society may deem necessary.

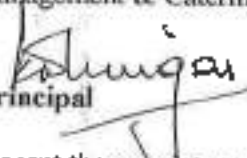
If you accept the offer on the above terms, you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter. If no reply is received by the prescribed date, this offer will be treated as cancelled.

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute. You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute. No traveling shall be allowed for joining the duty.

Please acknowledge receipt of this letter.

Yours faithfully,

For and on behalf of the Rizvi College of Hotel
Management & Catering Technology

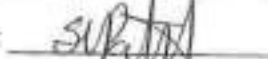

Principal

I accept the appointment on the above terms and conditions.

Place : Mumbai

Name : Savita V. Patil

Date : 22/2/07

Signature : 



REF.NO.:RHM/2592/2006-07

13th February 2007.

To,

Mr. Satish Ramnarayan

Sir,

Sub : Offer letter.

With reference to your application and the interview for which you appeared, I have been authorized to offer you on behalf of the Rizvi College of Hotel Management & Catering Technology the post of Lecturer w.e.f. 02/05/2007.

The terms & conditions of the appointment will be as follows:

- a) You will be paid a monthly salary of Rs.18,000/- (Rupees Eighteen thousand only).
- b) Leave and other terms and conditions: This will be according to the service regulations of the College/Society.
- c) Nature of the appointment: The appointment is subject to confirmation after one year of probation in accordance with the date of appointment.
- d) If need be the probation period can be further extended by 6 months or to the closing of the academic year. After the probation period if the employee is not given in writing that his/her services are confirmed, the employment will automatically cease as per the terms of appointment.
- e) During the period of probation / training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side Without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of an amount equal to his / her salary for the prescribed notice period or for such portion thereof as may not have expired.
- f) During first six months of probation period the employee will not be entitled for any causal, privilege or vacation leave.
- g) Place of duty : Your place of duty for the present will ordinarily be under Rizvi College of Hotel Management & Catering Technology, Mumbai.

..2



- 2 -

- h) The responsibilities and functions of the post is laid down in job description which will be given to you by the Administration Office. You will be required to sign the duplicate in acceptance of the same.
- i) The continuation and confirmations will be based on the satisfactory job performance as per periodic evaluation by management in relation to your job description.
- j) Documents to be produced : The following original certificates should be produced for inspection and return. Xerox copies of the same will be required for records.
1. Degrees, Diplomas, or certificates of education & other technical qualification along with experience certificate if any.
 2. The Matriculation certificate or other acceptable proof of your date of birth.
 3. A Character Certificate from a Gazetted Officer of the state or central Government.

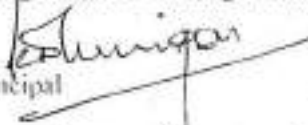
If any declaration given or information furnished by you is proved to be false or if you are found to have willfully suppressed any material information, you will be liable to removal from service and such other action as the Society may deem necessary.

If you accept the offer on the above terms, you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter. If no reply is received by the prescribed date, this offer will be treated as cancelled.

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute. You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute. No traveling shall be allowed for joining the duty.

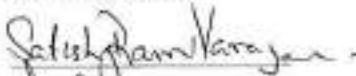
Please acknowledge receipt of this letter.

Yours faithfully,
For and on behalf of the Rizvi College of Hotel
Management & Catering Technology

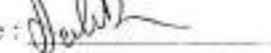

Principal

I accept the appointment on the above terms and conditions.

Place : Mumbai

Name : 

Date : 13-2-07

Signature : 



REF.NO.: RHM/5566/2008

1st July 2008

To,
Mr. Ameet Nazare

Sir,

Sub : Appointment letter.

With reference to your application and the interview for which you appeared. I have been Authorized to offer you on behalf of the Rizvi College of Hotel Management & Catering Technology, for the post of Trainee Lecturer in the College w.e.f. 01/07/2008.

The terms & conditions of the appointment will be as follows:

- a) You will be paid a monthly salary of Rs. 15,000/- (Rupees Fifteen thousand only.)
- b) Leave and other terms and conditions: This will be according to the service Regulations of the College/Society.
- c) Nature of the appointment: The appointment is subject to confirmation after one year of probation in accordance with the date of appointment.
- d) If need be the probation period can be further extended by 6 months or to the closing of the academic year. After the probation period if the employee is not given in writing that his/her services are confirmed, the employment will automatically cease as per the terms of appointment.
- e) During the period of probation / training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of an amount equal to his / her salary for the prescribed notice period or for such portion thereof as may not have expired.
- f) During first six months of probation period the employee will not be entitled for any causal, privilege or vacation leave.
- g) Place of duty : Your place of duty for the present will ordinarily be at the Rizvi College of Hotel Management & Catering Technology, Mumbai.
- h) The responsibilities and functions of the post is laid down in job description which will be given to you by the Administration Office. You will be required to sign the duplicate in acceptance of the same.

RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF

HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by : All India Council for Technical Education, Ministry of HRD, Govt. of India
Affiliated to : Maharashtra State, Board of Technical Education, Mumbai & University of Mumbai
Recognized by : Directorate of Technical Education, Govt. of Maharashtra



- i) The continuation and confirmations will be based on the satisfactory job performance as per periodic evaluation by management in relation to your job description.
- j) Documents to be produced : The following original certificates should be produced for inspection and return. Xerox copies of the same will be required for records.
1. Degrees, Diplomas, or certificates of education & other technical qualification along with experience certificate if any.
 2. The Matriculation certificate or other acceptable proof of your date of birth.
 3. A Character Certificate from a Gazated Officer of the state or central Government.

If any declaration given or information furnished by you is proved to be false or if you are found to have willfully suppressed any material information, on you will be liable to removal from service and such other action as the Society may deem necessary.

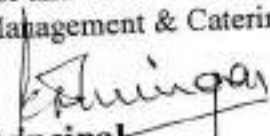
If you accept the offer on the above terms, you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter. If no reply is received by the prescribed date, this offer will be treated as cancelled.

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute. You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute. No traveling shall be allowed for joining the duty.

Please acknowledge receipt of this letter.

Yours faithfully,

For and on behalf of the Rizvi College of Hotel
Management & Catering Technology


Principal

I accept the appointment on the above terms and conditions.

Place : Mumbai

Name : ANVEET NAZAKE

Date : 8th July 2008

Signature : 



REF.NO.: RHM/6379/2009

1st January 2009.

To,

Ms. Humera Shaikh

Madam,

Sub : Appointment letter.

With reference to your application and the interview for which you appeared. I have been Authorized to offer you on behalf of the Rizvi College of Hotel Management & Catering Technology, for the post of Trainee Lecturer in the College w.e.f. 02/01/2009.

The terms & conditions of the appointment will be as follows:

- a) You will be paid a monthly salary of Rs. 11,000/- (Rupees Eleven thousand only.)
- b) Leave and other terms and conditions: This will be according to the service Regulations of the College/Society.
- c) Nature of the appointment: The appointment is subject to confirmation after one year of probation in accordance with the date of appointment.
- d) If need be the probation period can be further extended by 6 months or to the closing of the academic year. After the probation period if the employee is not given in writing that his/her services are confirmed, the employment will automatically cease as per the terms of appointment.
- e) During the period of probation / training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of an amount equal to his / her salary for the prescribed notice period or for such portion thereof as may not have expired.
- f) During first six months of probation period the employee will not be entitled for any causal, privilege or vacation leave.
- g) Place of duty : Your place of duty for the present will ordinarily be at the Rizvi College of Hotel Management & Catering Technology, Mumbai.
- h) The responsibilities and functions of the post is laid down in job description which will be given to you by the Administration Office. You will be required to sign the duplicate in acceptance of the same.



i) The continuation and confirmations will be based on the satisfactory job performance as per periodic evaluation by management in relation to your job description.

j) Documents to be produced : The following original certificates should be produced for inspection and return. Xerox copies of the same will be required for records.

1. Degrees, Diplomas, or certificates of education & other technical qualification along with experience certificate if any.
2. The Matriculation certificate or other acceptable proof of your date of birth.
3. A Character Certificate from a Gazated Officer of the state or central Government.

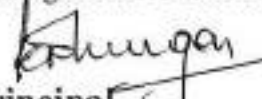
If any declaration given or information furnished by you is proved to be false or if you are found to have willfully suppressed any material information, on you will be liable to removal from service and such other action as the Society may deem necessary.

If you accept the offer on the above terms, you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter. If no reply is received by the prescribed date, this offer will be treated as cancelled.

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute. You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute. No traveling shall be allowed for joining the duty.

Please acknowledge receipt of this letter.

Yours faithfully,
For and on behalf of the Rizvi College of Hotel
Management & Catering Technology


Principal

I accept the appointment on the above terms and conditions.

Place : Mumbai

Name : Ms. HUMERA SHAHH.

Date : 3/1/09

Signature : 



REF.NO.: RHM/ 8726 /2009

Date: 21st November 2009

To,
Mr. Vikas Kadam

Sir,

Sub : Appointment letter.

With reference to your application and the interview for which you appeared. I have been Authorized to offer you on behalf of the Rizvi College of Hotel Management & Catering Technology, for the post of Lecturer in the College w.e.f. 23/11/2009

The terms & conditions of the appointment will be as follows:

- a) You will be paid a monthly salary of Rs. 14,500/- (Rupees Fourteen thousand five hundred only.)
- b) Leave and other terms and conditions: This will be according to the service Regulations of the College/Society.
- c) Nature of the appointment: The appointment is subject to confirmation after one year of probation in accordance with the date of appointment.
- d) If need be the probation period can be further extended by 6 months or to the closing of the academic year. After the probation period if the employee is not given in writing that his/her services are confirmed, the employment will automatically cease as per the terms of appointment.
- e) During the period of probation / training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of an amount equal to his / her salary for the prescribed notice period or for such portion thereof as may not have expired.
- f) During first six months of probation period the employee will not be entitled for any causal, privilege or vacation leave.
- g) Place of duty : Your place of duty for the present will ordinarily be at the Rizvi College of Hotel Management & Catering Technology, Mumbai.
- h) The responsibilities and functions of the post is laid down in job description which will be given to you by the Administration Office. You will be required to sign the duplicate in acceptance of the same.



- i) The continuation and confirmations will be based on the satisfactory job performance as per periodic evaluation by management in relation to your job description.
- j) Documents to be produced : The following original certificates should be produced for inspection and return. Xerox copies of the same will be required for records.
1. Degrees, Diplomas, or certificates of education & other technical qualification along with experience certificate if any.
 2. The Matriculation certificate or other acceptable proof of your date of birth.
 3. A Character Certificate from a Gazated Officer of the state or central Government.

If any declaration given or information furnished by you is proved to be false or if you are found to have willfully suppressed any material information, on you will be liable to removal from service and such other action as the Society may deem necessary.

If you accept the offer on the above terms, you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter. If no reply is received by the prescribed date, this offer will be treated as cancelled.

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute. You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute. No traveling shall be allowed for joining the duty.

Please acknowledge receipt of this letter.

Yours faithfully,

For and on behalf of the Rizvi College of Hotel Management & Catering Technology


Principal



I accept the appointment on the above terms and conditions.

Place : Mumbai

Name : Vikal D. Kadam

Date : 27/11/09

Signature : 

RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF

HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by : All India Council for Technical Education, Ministry of HRD, Govt. of India
Affiliated to : Maharashtra State, Board of Technical Education, Mumbai & University of Mumbai
Recognized by : Directorate of Technical Education, Govt. of Maharashtra



REF.NO.: RHM/ 8774 /2009

Date: 1ST December 2009

To,
Mr. Shukla Sunilkumar Ramkumar

Sir,

Sub : Appointment letter.

With reference to your application and the interview for which you appeared. I have been Authorized to offer you on behalf of the Rizvi College of Hotel Management & Catering Technology, for the post of Lecturer in the College w.e.f. 01/12/2009

The terms & conditions of the appointment will be as follows:

- a) You will be paid a monthly salary of Rs. 16,500/- (Rupees Sixteen thousand five hundred only.)
- b) Leave and other terms and conditions: This will be according to the service Regulations of the College/Society.
- c) Nature of the appointment: The appointment is subject to confirmation after one year of probation in accordance with the date of appointment.
- d) If need be the probation period can be further extended by 6 months or to the closing of the academic year. After the probation period if the employee is not given in writing that his/her services are confirmed, the employment will automatically cease as per the terms of appointment.
- e) During the period of probation / training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of an amount equal to his / her salary for the prescribed notice period or for such portion thereof as may not have expired.
- f) During first six months of probation period the employee will not be entitled for any causal, privilege or vacation leave.
- g) Place of duty : Your place of duty for the present will ordinarily be at the Rizvi College of Hotel Management & Catering Technology, Mumbai.
- h) The responsibilities and functions of the post is laid down in job description which will be given to you by the Administration Office. You will be required to sign the duplicate in acceptance of the same.



- i) The continuation and confirmations will be based on the satisfactory job performance as per periodic evaluation by management in relation to your job description.
- j) Documents to be produced : The following original certificates should be produced for inspection and return. Xerox copies of the same will be required for records.
1. Degrees, Diplomas, or certificates of education & other technical qualification along with experience certificate if any.
 2. The Matriculation certificate or other acceptable proof of your date of birth.
 3. A Character Certificate from a Gazated Officer of the state or central Government.

If any declaration given or information furnished by you is proved to be false or if you are found to have willfully suppressed any material information, on you will be liable to removal from service and such other action as the Society may deem necessary.

If you accept the offer on the above terms, you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter. If no reply is received by the prescribed date, this offer will be treated as cancelled.

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute. You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute. No traveling shall be allowed for joining the duty.

Please acknowledge receipt of this letter.

Yours faithfully,
For and on behalf of the Rizvi College of Hotel
Management & Catering Technology


Principal



I accept the appointment on the above terms and conditions.

Place : Mumbai

Name : SHUKLA SUNILKUMAR

Date : 3/12/09

Signature : 

RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF

HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by : All India Council for Technical Education, Ministry of HRD, Govt. of India
Affiliated to : Maharashtra State, Board of Technical Education, Mumbai & University of Mumbai
Recognized by : Directorate of Technical Education, Govt. of Maharashtra



REF.NO.: RHM/ 9342-i/2010

Date: 2nd March 2010

To,
Ms. Jayshree Kakde

Madam,

Sub : Appointment letter.

With reference to your application and the interview for which you appeared. I have been Authorized to offer you on behalf of the Rizvi College of Hotel Management & Catering Technology, for the post of Trainee Lecturer in the College w.e.f. 02/03/2010

The terms & conditions of the appointment will be as follows:

- a) You will be paid a monthly salary of Rs. 14,000/- (Rupees Fourteen thousand only.)
- b) Leave and other terms and conditions: This will be according to the service Regulations of the College/Society.
- c) Nature of the appointment: The appointment is subject to confirmation after one year of probation in accordance with the date of appointment.
- d) If need be the probation period can be further extended by 6 months or to the closing of the academic year. After the probation period if the employee is not given in writing that his/her services are confirmed, the employment will automatically cease as per the terms of appointment.
- e) During the period of probation / training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of an amount equal to his / her salary for the prescribed notice period or for such portion thereof as may not have expired.
- f) During first six months of probation period the employee will not be entitled for any causal, privilege or vacation leave.
- g) Place of duty : Your place of duty for the present will ordinarily be at the Rizvi College of Hotel Management & Catering Technology, Mumbai.
- h) The responsibilities and functions of the post is laid down in job description which will be given to you by the Administration Office. You will be required to sign the duplicate in acceptance of the same.

HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by : All India Council for Technical Education, Ministry of HRD, Govt. of India
Affiliated to : Maharashtra State, Board of Technical Education, Mumbai & University of Mumbai
Recognized by : Directorate of Technical Education, Govt. of Maharashtra



- i) The continuation and confirmations will be based on the satisfactory job performance as per periodic evaluation by management in relation to your job description.
- j) Documents to be produced : The following original certificates should be produced for inspection and return. Xerox copies of the same will be required for records.
1. Degrees, Diplomas, or certificates of education & other technical qualification along with experience certificate if any.
 2. The Matriculation certificate or other acceptable proof of your date of birth.
 3. A Character Certificate from a Gazated Officer of the state or central Government.

If any declaration given or information furnished by you is proved to be false or if you are found to have willfully suppressed any material information, on you will be liable to removal from service and such other action as the Society may deem necessary.

If you accept the offer on the above terms, you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter. If no reply is received by the prescribed date, this offer will be treated as cancelled.

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute. You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute. No traveling shall be allowed for joining the duty.

Please acknowledge receipt of this letter.

Yours faithfully,
For and on behalf of the Rizvi College of Hotel
Management & Catering Technology




Principal

I accept the appointment on the above terms and conditions.

Place : Mumbai

Name : JAYSHREE KARDE

Date : 02/03/10

Signature : Jayshree Karde

RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF

HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by : All India Council for Technical Education, Ministry of HRD, Govt. of India
Affiliated to : Maharashtra State, Board of Technical Education, Mumbai & University of Mumbai
Recognized by : Directorate of Technical Education, Govt. of Maharashtra



REF.NO.: RHM/ AppointLet-3398/2012

Date: 29th June 2012

To,
Mr. Deven J. Alvares

Sir,

Sub : Appointment letter.

With reference to your application and the interview for which you appeared, I have been Authorized to offer you on behalf of the Rizvi College of Hotel Management , for the post of Lecturer in the College w.e.f. 16/07/2012

The terms & conditions of the appointment will be as follows:

- a) You will be paid a consolidated salary of Rs. 21,000/- (Rupees Twenty One thousand only.)
- b) Leave and other terms and conditions: This will be according to the service Regulations of the College/Society.
- c) Nature of the appointment: The appointment is subject to confirmation after one year of probation in accordance with the date of appointment.
- d) If need be the probation period can be further extended by 6 months or to the closing of the academic year. After the probation period if the employee is not given in writing that his/her services are confirmed, the employment will automatically cease as per the terms of appointment.
- e) During the period of probation / training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of an amount equal to his / her salary for the prescribed notice period or for such portion thereof as may not have expired.
- f) During first six months of probation period the employee will not be entitled for any causal, privilege or vacation leave.
- g) Place of duty : Your place of duty for the present will ordinarily be at the Rizvi College of Hotel Management & Catering Technology, Mumbai.
- h) The responsibilities and functions of the post is laid down in job description which will be given to you by the Administration Office. You will be required to sign the duplicate in acceptance of the same.



RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF

HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by : All India Council for Technical Education, Ministry of HRD, Govt. of India
Affiliated to : Maharashtra State, Board of Technical Education, Mumbai & University of Mumbai
Recognized by : Directorate of Technical Education, Govt. of Maharashtra



- i) The continuation and confirmations will be based on the satisfactory job performance as per periodic evaluation by management in relation to your job description.
- j) Documents to be produced : The following original certificates should be produced for inspection and return. Xerox copies of the same will be required for records.
1. Degrees, Diplomas, or certificates of education & other technical qualification along with experience certificate if any.
 2. The Matriculation certificate or other acceptable proof of your date of birth.
 3. A Character Certificate from a Gazated Officer of the state or central Government.

If any declaration given or information furnished by you is proved to be false or if you are found to have willfully suppressed any material information, on you will be liable to removal from service and such other action as the Society may deem necessary.

If you accept the offer on the above terms, you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter. If no reply is received by the prescribed date, this offer will be treated as cancelled.

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute. You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute. No traveling allowance shall be allowed for joining the duty.

Please acknowledge receipt of this letter.

Yours faithfully,
For and on behalf of the Rizvi College of Hotel
Management & Catering Technology


Principal

I accept the appointment on the above terms and conditions.

Place : Mumbai

Name : DEVEN ALVARES

Date : 17/7/12

Signature : 
17/7/12





RIZVI COLLEGE
OF
HOTEL MANAGEMENT & CATERING TECHNOLOGY

Rizvi Educational Complex, Shery Rajan Road, Bandra (West), Mumbai - 400 050. Tel. : 2604 4176, 2605 7240
Telefax : 2605 2071 • E-mail : rizvihmc@bom5.vsnl.net.in • website : www.rizvihmct.com

REF.NO.: RHM/Appt.Let.3399/2012

Date : 1st August 2012

To,

Ms. Seema Suresh Bhalerao

Madam,

Sub : Appointment letter.

With reference to your application and the interview for which you appeared. I have been Authorized to offer you on behalf of the Rizvi College of Hotel Management & Catering Technology, the post of Part-time Lecturer at the College w.e.f. 01/08/2012.

- a) You will be paid Rs.550/- per hour.
- b) Place of duty : Your place of duty for the present will ordinarily be at the Rizvi College of Hotel Management & Catering Technology, Mumbai.
- c) The responsibilities and functions of the post is laid down in job description which will be given to you by the Administration Office. You will be required to sign the duplicate in acceptance of the same.
- d) **Documents to be produced :** The following original certificates should be produced for inspection and return. Xerox copies of the same will be required for records.
 1. Degrees, Diplomas, or certificates of education & other technical qualification along with experience certificate if any.
 2. The Matriculation certificate or other acceptable proof of your date of birth.
 3. A Character Certificate from a Gazated Officer of the state or central Government.

If any declaration given or information furnished by you is proved to be false or if you are found to have willfully suppressed any material information, on you will be liable to removal from service and such other action as the Society may deem necessary.





RIZVI COLLEGE
OF
HOTEL MANAGEMENT & CATERING TECHNOLOGY

Rizvi Educational Complex, Shriji Rajan Road, Bandra (West), Mumbai - 400 050. Tel. : 2604 4176, 2605 7240
Telefax : 2605 2071 • E-mail : rizvhmc@bam5.vsnl.net.in • website : www.rizvihmc.com

If you accept the offer on the above terms, you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter. If no reply is received by the prescribed date, this offer will be treated as cancelled.

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute. You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute. No traveling shall be allowed for joining the duty.

Please acknowledge receipt of this letter.

Yours faithfully,
For and on behalf of the Rizvi College of Hotel
Management & Catering Technology


Principal



I accept the appointment on the above terms and conditions.

Place : Mumbai

Name : Ms. Seema Bhaluao

Date : 29 Aug, 12

Signature : Bhaluao



REF.NO.: RHM/ AppointLet-7136/2014

Date: 24th September 2014

To,
Mr. Arulcherry Joseph

Sir,

Sub : Appointment letter.

With reference to your application and the interview for which you appeared. I have been Authorized to offer you on behalf of the Rizvi College of Hotel Management, for the post of Trainee Instructor in the College w.e.f. 24/09/2014

The terms & conditions of the appointment will be as follows:

- a) You will be paid a consolidated salary of Rs. 12,000/- (Rupees Twelve thousand only.)
- b) Leave and other terms and conditions: This will be according to the service Regulations of the College/Society.
- c) Nature of the appointment: The appointment is subject to confirmation after one year of probation in accordance with the date of appointment.
- d) If need be the probation period can be further extended by 6 months or to the closing of the academic year. After the probation period if the employee is not given in writing that his/her services are confirmed, the employment will automatically cease as per the terms of appointment.
- e) During the period of probation / training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of an amount equal to his / her salary for the prescribed notice period or for such portion thereof as may not have expired.
- f) During first six months of probation period the employee will not be entitled for any causal, privilege or vacation leave.
- g) Place of duty : Your place of duty for the present will ordinarily be at the Rizvi College of Hotel Management & Catering Technology, Mumbai.
- h) The responsibilities and functions of the post is laid down in job description which will be given to you by the Administration Office. You will be required to sign the duplicate in acceptance of the same.





RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF

HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by : All India Council for Technical Education, Ministry of HRD, Govt. of India
Affiliated to : Maharashtra State, Board of Technical Education, Mumbai & University of Mumbai
Recognized by : Directorate of Technical Education, Govt. of Maharashtra

- i) The continuation and confirmations will be based on the satisfactory job performance as per periodic evaluation by management in relation to your job description.
- j) Documents to be produced : The following original certificates should be produced for inspection and return. Xerox copies of the same will be required for records.
 1. Degrees, Diplomas, or certificates of education & other technical qualification along with experience certificate if any.
 2. The Matriculation certificate or other acceptable proof of your date of birth.
 3. A Character Certificate from a Gazated Officer of the state or central Government.

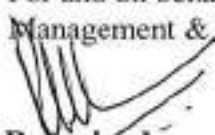
If any declaration given or information furnished by you is proved to be false or if you are found to have willfully suppressed any material information, on you will be liable to removal from service and such other action as the Society may deem necessary.

If you accept the offer on the above terms, you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter. If no reply is received by the prescribed date, this offer will be treated as cancelled.

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute. You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute. No traveling allowance shall be allowed for joining the duty.

Please acknowledge receipt of this letter.

Yours faithfully,
For and on behalf of the Rizvi College of Hotel
Management & Catering Technology


Principal



I accept the appointment on the above terms and conditions.

Place : Mumbai

Name : Avalcherry Joseph

Date : 8/10/2014

Signature : 



REF.NO.: RHM/ AppointLet-7809/2015

Date: 3rd August 2015

To,
Ms. Vibhuti A. Mehra

Sir,

Sub : Appointment letter.

With reference to your application and the interview for which you appeared. I have been Authorized to offer you on behalf of the Rizvi College of Hotel Management, for the post of Lecturer in the College w.e.f. 03/08/2015

The terms & conditions of the appointment will be as follows:

- You will be paid a consolidated salary of Rs. 25,000/- (Rupees Twenty Five Thousand only.)
- Leave and other terms and conditions: This will be according to the service Regulations of the College/Society.
- Nature of the appointment: The appointment is subject to confirmation after one year of probation in accordance with the date of appointment.
- If need be the probation period can be further extended by 6 months or to the closing of the academic year. After the probation period if the employee is not given in writing that his/her services are confirmed, the employment will automatically cease as per the terms of appointment.
- During the period of probation / training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of an amount equal to his / her salary for the prescribed notice period or for such portion thereof as may not have expired.
- During first six months of probation period the employee will not be entitled for any causal, privilege or vacation leave.
- Place of duty : Your place of duty for the present will ordinarily be at the Rizvi College of Hotel Management, Mumbai.
- The responsibilities and functions of the post is laid down in job description which will be given to you by the Administration Office. You will be required to sign the duplicate in acceptance of the same.





RIZVI EDUCATION SOCIETY'S
RIZVI COLLEGE
OF

HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by : All India Council for Technical Education, Ministry of HRD, Govt. of India
Affiliated to : Maharashtra State, Board of Technical Education, Mumbai & University of Mumbai
Recognized by : Directorate of Technical Education, Govt. of Maharashtra

- i) The continuation and confirmations will be based on the satisfactory job performance as per periodic evaluation by management in relation to your job description.
- j) Documents to be produced : The following original certificates should be produced for inspection and return. Xerox copies of the same will be required for records.
1. Degrees, Diplomas, or certificates of education & other technical qualification along with experience certificate if any.
 2. The Matriculation certificate or other acceptable proof of your date of birth.
 3. A Character Certificate from a Gazated Officer of the state or central Government.

If any declaration given or information furnished by you is proved to be false or if you are found to have willfully suppressed any material information, on you will be liable to removal from service and such other action as the Society may deem necessary.

If you accept the offer on the above terms, you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter. If no reply is received by the prescribed date, this offer will be treated as cancelled.

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute. You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute. No traveling allowance shall be allowed for joining the duty.

Please acknowledge receipt of this letter.

Yours faithfully,
For and on behalf of the Rizvi College of Hotel
& Tourism Management Studies


Principal



I accept the appointment on the above terms and conditions.

Place : Mumbai

Name : Vibhuti A Mehra

Date : 14/08/15

Signature : Vibhuti



RIZVI EDUCATION SOCIETY'S
**RIZVI COLLEGE
OF**

HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by : All India Council for Technical Education, Ministry of HRD, Govt. of India
Affiliated to : Maharashtra State, Board of Technical Education, Mumbai & University of Mumbai
Recognized by : Directorate of Technical Education, Govt. of Maharashtra

REF.NO.: RHM/ AppointLet-8322/2016

Date: 6th January 2016

To,
Ms. Trupti Patole

Madam,

Sub : Appointment letter.

With reference to your application and the interview for which you appeared, I have been Authorized to offer you on behalf of the Rizvi College of Hotel Management, for the post of Lecturer in the College w.e.f. 04/01/2016

The terms & conditions of the appointment will be as follows:

- a) You will be paid a consolidated salary of Rs. 28,000/- (Rupees Twenty Eight Thousand only.)
- b) Leave and other terms and conditions: This will be according to the service Regulations of the College/Society.
- c) Nature of the appointment: The appointment is subject to confirmation after one year of probation in accordance with the date of appointment.
- d) If need be the probation period can be further extended by 6 months or to the closing of the academic year. After the probation period if the employee is not given in writing that his/her services are confirmed, the employment will automatically cease as per the terms of appointment.
- e) During the period of probation / training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of an amount equal to his / her salary for the prescribed notice period or for such portion thereof as may not have expired.
- f) During first six months of probation period the employee will not be entitled for any casual, privilege or vacation leave.
- g) Place of duty : Your place of duty for the present will ordinarily be at the Rizvi College of Hotel Management, Mumbai.
- h) The responsibilities and functions of the post is laid down in job description which will be given to you by the Administration Office. You will be required to sign the duplicate in acceptance of the same.





RIZVI EDUCATIONAL SOCIETY'S
**RIZVI COLLEGE
OF**

HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by : All India Council for Technical Education, Ministry of HRD, Govt. of India
Affiliated to : Maharashtra State, Board of Technical Education, Mumbai & University of Mumbai
Recognized by : Directorate of Technical Education, Govt. of Maharashtra

- i) The continuation and confirmations will be based on the satisfactory job performance as per periodic evaluation by management in relation to your job description.
- j) Documents to be produced : The following original certificates should be produced for inspection and return. Xerox copies of the same will be required for records.
1. Degrees, Diplomas, or certificates of education & other technical qualification along with experience certificate if any.
 2. The Matriculation certificate or other acceptable proof of your date of birth.
 3. A Character Certificate from a Gazated Officer of the state or central Government.

If any declaration given or information furnished by you is proved to be false or if you are found to have willfully suppressed any material information, on you will be liable to removal from service and such other action as the Society may deem necessary.

If you accept the offer on the above terms, you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter. If no reply is received by the prescribed date, this offer will be treated as cancelled.

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute. You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute. No traveling allowance shall be allowed for joining the duty.

Please acknowledge receipt of this letter.

Yours faithfully,
For and on behalf of the Rizvi College of Hotel
& Tourism Management Studies


Principal.



I accept the appointment on the above terms and conditions.
Place : Mumbai

Name : Ms. Jyoti Patole.

Date : 6/1/2016

Signature : 

RIZVI COLLEGE**OF HOTEL & TOURISM MANAGEMENT STUDIES**

(AFFILIATED TO UNIVERSITY OF MUMBAI)



NEW RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050.

Tel. 2604 41 76 - 2605 72 40 • Fax : 2605 20 71 • E-mail : rizvihmc@vsnl.com • Website : www.rizvihmct.com

REF.NO.: RHM/ AppointLet-9967/2017

Date: 11th May 2017

To,

Mr. SAIL YADUVIR NAIK

*Adhan, Aman
Mbc - Marksheet
balance*

Sub : Appointment Letter.

Dear Mr. Sail Yaduvir Naik

With reference to your application and the subsequent interview that followed, we are pleased to offer you the post of Lecturer in the House Keeping department at the Rizvi College of Hotel and Tourism Management Studies, w.e.f. 12/06/2017.

The terms & conditions of the appointment will be as follows:

- You will be paid a consolidated salary of Rs. 27,000/- (Rupees Twenty Seven Thousand only.)
- Leave and other terms and conditions will be according to the service regulations of the College/Society and as per the code of conduct set by the College.
- You will be on probation for a period of two years from the date of joining. You will be informed in writing by the college about the confirmation of your appointment before your probation period ends. In case of performance deficit, the probation will be further extended by information in writing for a period of two more years.
- After the probation period if you are not given in writing that your services are confirmed, the employment will automatically cease as per the terms of appointment.
- During the period of probation/training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of any amount equal to his / her salary for the prescribed notice or for such portion thereof as may not have expired.
- During first six months of probation period the employee will not be entitled for any causal, privilege or vacation leave.



RIZVI COLLEGE**OF HOTEL & TOURISM MANAGEMENT STUDIES**

(AFFILIATED TO UNIVERSITY OF MUMBAI)



NEW RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050.

Tel. 2604 41 76 - 2605 72 40 • Fax: 2605 20 71 • E-mail: rizvihmc@vsnl.com • Website: www.rizvihmct.com

- g. In case of absence for a continuous period of 8 days (including absence when leave though applied for, is not granted or when you overstay period of sanctioned leave by 8 days), you would lose lien on the post and your appointment shall automatically come to an end without any notice.
- h. Your place of duty for the present will ordinarily be at the Rizvi College of Hotel and Tourism Management Studies, Mumbai.
- i. The responsibilities and functions of the post will be as per the stated roles by the HOD/Principal adhering to guidelines stated in the Code of Conduct.
- j. A copy of the "Code of Conduct" will also be made available to you by the Administrative Office.
- k. This appointment will automatically stand terminated if any fact stated by you which are prerequisites for your post especially academic qualifications and experience are found to be fake, forged or invalid.

Yours Sincerely,

Mr. Padmakumar Nair
Principal

Principal
Rizvi College of Hotel & Tourism
Management Studies

Bandra (W), Mumbai-400 050.

I hereby declare and affirm that I have carefully studied and understood the terms and conditions of service herein detailed.

I hereby accept the terms and conditions and my appointment to the above mentioned post and stand by fulfilling all the rules and regulations of Rizvi College of Hospitality and Tourism Management Studies.



Signature

Date

9/6/2017

Place

Mumbai

RIZVI COLLEGE OF HOTEL & TOURISM MANAGEMENT STUDIES

(AFFILIATED TO UNIVERSITY OF MUMBAI)



NEW RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050.

Tel : 2604 4176 - 2605 7240 • Fax : 2605 2071 • E-mail : rnzvihmc@vsnl.com • Website : www.rnzvihmct.com

REF.NO.: RHM/ Appoint(Let-10071/2017

Date: 16th June 2017

To,

Ms. Akshata D. Shenoy

Sub : Appointment Letter.

Dear Ms. Akshata D. Shenoy

With reference to your application and the subsequent interview that followed, we are pleased to offer you the post of Lecturer in the Food Production department at the Rizvi College of Hotel and Tourism Management Studies, w.e.f. 19/06/2017

The terms & conditions of the appointment will be as follows:

- a. You will be paid a consolidated salary of Rs. 27,000/- (Rupees Twenty Seven Thousand only.)
- b. Leave and other terms and conditions will be according to the service regulations of the College/Society and as per the code of conduct set by the College.
- c. You will be on probation for a period of two years from the date of joining. You will be informed in writing by the college about the confirmation of your appointment before your probation period ends. In case of performance deficit, the probation will be further extended by information in writing for a period of two more years.
- d. After the probation period if you are not given in writing that your services are confirmed, the employment will automatically cease as per the terms of appointment.
- e. During the period of probation/training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of any amount equal to his / her salary for the prescribed notice or for such portion thereof as may not have expired.
- f. During first six months of probation period the employee will not be entitled for any casual, privilege or vacation leave.





RIZVI EDUCATION SOCIETY'S

RIZVI COLLEGE OF HOTEL & TOURISM MANAGEMENT STUDIES

(AFFILIATED TO UNIVERSITY OF MUMBAI)

NEW RIZVI EDUCATIONAL COMPLEX, OFF CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050.
Tel. 2604 41 76 - 2605 72 40 • Fax : 2605 20 71 • E mail : rizvihtmc@verit.com • Website : www.rizvihmtc.com

- g. In case of absence for a continuous period of 8 days (including absence when leave though applied for, is not granted or when you overstay period of sanctioned leave by 8 days), you would lose lien on the post and your appointment shall automatically come to an end without any notice.
- h. Your place of duty for the present will ordinarily be at the Rizvi College of Hotel and Tourism Management Studies, Mumbai.
- i. The responsibilities and functions of the post will be as per the stated roles by the HOD/Principal adhering to guidelines stated in the Code of Conduct.
- j. A copy of the "Code of Conduct" will also be made available to you by the Administrative Office.
- k. This appointment will automatically stand terminated if any fact stated by you which are prerequisites for your post especially academic qualifications and experience are found to be fake, forged or invalid.

Yours Sincerely,

Mr. Padmakumar Nair
Principal Principal
Rizvi College of Hotel & Tourism
Management Studies
Bandra (W), Mumbai-400 050.



I hereby declare and affirm that I have carefully studied and understood the terms and conditions of service herein detailed.

I hereby accept the terms and conditions and my appointment to the above mentioned post and stand by fulfilling all the rules and regulations of Rizvi College of Hospitality and Tourism Management Studies.

Signature

Date

19/06/2019

Place

Mumbai



RIZVI COLLEGE OF HOTEL & TOURISM MANAGEMENT STUDIES

(AFFILIATED TO UNIVERSITY OF MUMBAI)

NEW RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050.

Tel : 2604 41 76 - 2805 72 40 • Fax : 2605 20 71 • E-mail : rizvihmc@vsnl.com • Website : www.rizvihmct.com

REF.NO.: RHM/ AppointLet-11141/2018

Date: 22nd May 2018

To,

Mr. Vijay M. Hanchate

Sub : Appointment Letter.

Dear Mr. Vijay M. Hanchate

With reference to your application and the subsequent interview that followed, we are pleased to offer you the post of Lecturer in the Accommodation department at the Rizvi College of Hotel and Tourism Management Studies, w.e.f. 01/06/2018.

The terms & conditions of the appointment will be as follows:

- a. You will be paid a consolidated salary of Rs. 28,000/- (Rupees Twenty Eight Thousand only.)
- b. Leave and other terms and conditions will be according to the service regulations of the College/Society and as per the code of conduct set by the College.
- c. You will be on probation for a period of two years from the date of joining. You will be informed in writing by the college about the confirmation of your appointment before your probation period ends. In case of performance deficit, the probation will be further extended by information in writing for a period of two more years.
- d. After the probation period if you are not given in writing that your services are confirmed, the employment will automatically cease as per the terms of appointment.
- e. During the period of probation/training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of any amount equal to his / her salary for the prescribed notice or for such portion thereof as may not have expired.
- f. During first six months of probation period the employee will not be entitled for any causal, privilege or vacation leave.



RIZVI COLLEGE OF HOTEL & TOURISM MANAGEMENT STUDIES

(AFFILIATED TO UNIVERSITY OF MUMBAI)

NEW RIZVI EDUCATIONAL COMPLEX, OFF CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050.
Tel. : 2604 41 76 - 2605 72 40 • Fax : 2605 20 71 • E-mail : rizvihmc@vsnl.com • Website : www.rizvihmct.com

- g. In case of absence for a continuous period of 8 days (including absence when leave though applied for, is not granted or when you overstay period of sanctioned leave by 8 days), you would lose lien on the post and your appointment shall automatically come to an end without any notice.
- h. Your place of duty for the present will ordinarily be at the Rizvi College of Hotel and Tourism Management Studies, Mumbai.
- i. The responsibilities and functions of the post will be as per the stated roles by the HOD/Principal adhering to guidelines stated in the Code of Conduct.
- j. A copy of the "Code of Conduct" will also be made available to you by the Administrative Office.
- k. This appointment will automatically stand terminated if any fact stated by you which are prerequisites for your post especially academic qualifications and experience are found to be fake, forged or invalid.

Yours Sincerely,

Mr. Padmakumar Nair
Principal

Rizvi College of Hotel & Tourism
Management Studies
Bandra (W), Mumbai-400 050.

I hereby declare and affirm that I have carefully studied and understood the terms and conditions of service herein detailed.

I hereby accept the terms and conditions and my appointment to the above mentioned post and stand by fulfilling all the rules and regulations of Rizvi College of Hospitality and Tourism Management Studies.

Signature V.M. Nanchaokar Date 1/06/18 Place Mumbai



NEW RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050.

Tel : 2604 41 76 - 2605 72 40 • Fax : 2605 20 71 • E-mail : rizvihmc@vsnl.com • Website : www.rizvihmc.com

REF.NO.: RHM/ AppointLet-11180/2018

Date: 8th May 2018

To,

Mr. Vidhyadhar Dhamapurkar**Sub : Appointment Letter.****Dear Mr. Vidhyadhar Dhamapurkar**

With reference to your application and the subsequent interview that followed, we are pleased to offer you the post of Lecturer in the Bakery & Food Production department at the Rizvi College of Hotel and Tourism Management Studies, w.e.f. 15/06/2018

The terms & conditions of the appointment will be as follows:

- a. You will be paid a consolidated salary of Rs. 38,000/- (Rupees Thirty Eight Thousand only.)
- b. Leave and other terms and conditions will be according to the service regulations of the College/Society and as per the code of conduct set by the College.
- c. You will be on probation for a period of two years from the date of joining. You will be informed in writing by the college about the confirmation of your appointment before your probation period ends. In case of performance deficit, the probation will be further extended by information in writing for a period of two more years.
- d. After the probation period if you are not given in writing that your services are confirmed, the employment will automatically cease as per the terms of appointment.
- e. During the period of probation/training for any post under the Society the services of an Employee may be terminated at any time by one months notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of any amount equal to his / her salary for the prescribed notice or for such portion thereof as may not have expired.
- f. During first six months of probation period the employee will not be entitled for any causal, privilege or vacation leave.



NEW RIZVI EDUCATIONAL COMPLEX, OFF. CARTER ROAD, BANDRA (WEST), MUMBAI - 400 050.
 Tel. : 2604 41 76 - 2605 72 40 • Fax : 2605 20 71 • E-mail : rizvihmc@vsnl.com • Website : www.rizvihmc.com

- g. In case of absence for a continuous period of 8 days (including absence when leave though applied for, is not granted or when you overstay period of sanctioned leave by 8 days), you would lose lien on the post and your appointment shall automatically come to an end without any notice.
- h. Your place of duty for the present will ordinarily be at the Rizvi College of Hotel and Tourism Management Studies, Mumbai.
- i. The responsibilities and functions of the post will be as per the stated roles by the HOD/Principal adhering to guidelines stated in the Code of Conduct.
- j. A copy of the "Code of Conduct" will also be made available to you by the Administrative Office.
- k. This appointment will automatically stand terminated if any fact stated by you which are prerequisites for your post especially academic qualifications and experience are found to be fake, forged or invalid.

Yours Sincerely,

Mr. Padmakumar Nair
 Principal
 Rizvi College of Hotel & Tourism
 Management Studies
 Bandra (W), Mumbai-400 050.



I hereby declare and affirm that I have carefully studied and understood the terms and conditions of service herein detailed.

I hereby accept the terms and conditions and my appointment to the above mentioned post and stand by fulfilling all the rules and regulations of Rizvi College of Hospitality and Tourism Management Studies.

Signature

Date

15/06/2018

Place

Mumbai

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE

Affiliated to University of Mumbai

(Department of Hospitality Studies)

New Rizvi Educational Complex, HMCT Wing, Shetye Rajan Road, Off Carter Road, Bandra (W), Mumbai - 400050

Email : administration@rizvihmct.com * Website : www.rizvihmct.com

Tel. 91 22 2604 4176 / 2605 7240 / 2605 2071 / 2605 5257 / 2605 3137

REF.NO.: RHM/ AppointLet-388/2020

Date: 2nd November 2020

To,

Mrs. Firdaus Sadaf Khan

Sub : Appointment Letter.

Dear Mrs.Firdaus Sadaf Khan

With reference to your application and the subsequent interview that followed, we are pleased to offer you the post of Lecturer in the Housekeeping department at the Rizvi College of Arts, Science & Commerce – Hospitality Studies, w.e.f. 02/11/2020

The terms & conditions of the appointment will be as follows:

- a. You will be paid a consolidated salary of Rs.28,000/- (Rupees Twenty Eight Thousand only.)
- b. Leave and other terms and conditions will be according to the service regulations of the College/Society and as per the code of conduct set by the College.
- c. You will be on probation for a period of two years from the date of joining. You will be informed in writing by the college about the confirmation of your appointment before your probation period ends. In case of performance deficit, the probation will be further extended by information in writing for a period of two more years.
- d. After the probation period if you are not given in writing that your services are confirmed, the employment will automatically cease as per the terms of appointment.
- e. During the period of probation/training for any post under the Society the services of an Employee may be terminated at any time by one month notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of any amount equal to his / her salary for the prescribed notice or for such portion thereof as may not have expired.
- f. During first six months of probation period the employee will not be entitled for any causal, privilege or vacation leave.



RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE

Affiliated to University of Mumbai



(Department of Hospitality Studies)

New Rizvi Educational Complex, HMCT Wing, Shree Rajan Road, Off Carter Road, Bandra (W), Mumbai - 400050.

Email : administration@rizvihmct.com & Website : www.rizvihmct.com

Tel : 91 22 2604 4176 / 2605 7240 / 2605 2071 / 2605 5257 / 2605 3137

- g. In case of absence for a continuous period of 8 days (including absence when leave though applied for, is not granted or when you overstay period of sanctioned leave by 8 days), you would lose lien on the post and your appointment shall automatically come to an end without any notice.
- h. Your place of duty for the present will ordinarily be at the Rizvi College of Hotel and Tourism Management Studies, Mumbai.
- i. The responsibilities and functions of the post will be as per the stated roles by the HOD/Principal adhering to guidelines stated in the Code of Conduct.
- j. A copy of the "Code of Conduct" will also be made available to you by the Administrative Office.
- k. This appointment will automatically stand terminated if any fact stated by you which are prerequisites for your post especially academic qualifications and experience are found to be fake, forged or invalid.

Yours Sincerely,


Mr. Padmakumar Nair
Principal

Rizvi College of Arts Science & Commerce
Hospitality Studies
Bandra (West), Mumbai - 400 050



I hereby declare and affirm that I have carefully studied and understood the terms and conditions of service herein detailed.

I hereby accept the terms and conditions and my appointment to the above mentioned post and stand by fulfilling all the rules and regulations of Rizvi College of Arts, Science & Commerce - Hospitality Studies.

Signature



Date

06/11/20

Place

Mumbai

RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE

Affiliated to University of Mumbai

(Department of Hospitality Studies)

New Rizvi Educational Complex, HMCT Wing, Shree Rajan Road, Off Carter Road, Bandra (W), Mumbai - 400050.

Email : admission@rizvi.edu.in & Website : www.rizvi.edu.in

Tel : 91 22 2604 4116 / 2105 7207 / 2906 2071 / 2695 4257 / 2605 1137

REF.NO.: RHM/ AppointLet-974/2021

Date: 5th July 2021.

To,

Mr. Gurudatt Gajanan Parab

Sub : Appointment Letter.

Dear Mr. Gurudatt Gajanan Parab

With reference to your application and the subsequent interview that followed, we are pleased to offer you the post of Lecturer in the Information Technology (I.T.) department at the Rizvi College of Arts, Science & Commerce – Hospitality Studies, w.e.f. 05/07/2021

The terms & conditions of the appointment will be as follows:

- a. You will be paid a consolidated salary of Rs.40,000/- (Rupees Forty Thousand only.)
- b. Leave and other terms and conditions will be according to the service regulations of the College/Society and as per the code of conduct set by the College.
- c. You will be on probation for a period of one year from the date of joining. You will be informed in writing by the college about the confirmation of your appointment before your probation period ends. In case of performance deficit, the probation will be further extended by information in writing for a period of two more years.
- d. After the probation period if you are not given in writing that your services are confirmed, the employment will automatically cease as per the terms of appointment.
- e. During the period of probation/training for any post under the Society the services of an Employee may be terminated at any time by one month notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of any amount equal to his / her salary for the prescribed notice or for such portion thereof as may not have expired.
- f. During first six months of probation period the employee will not be entitled for any casual, privilege or vacation leave.



RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE

Affiliated to University of Mumbai



(Department of Hospitality Studies)

New Rizvi Educational Centre, H.M.C.T Wing, Shree Rajal Road, Off Canal Road, Bandra (W), Mumbai - 400079
Email: admission@rizvicollege.edu.in • Website: www.rizvicollege.edu.in
Tel: 91 22 2604 1176 / 2605 7240 / 2605 2071 / 2605 9157 / 2605 1137

- g. In case of absence for a continuous period of 8 days (including absence when leave though applied for, is not granted or when you overstay period of sanctioned leave by 8 days), you would lose lien on the post and your appointment shall automatically come to an end without any notice.
- h. Your place of duty for the present will ordinarily be at the Rizvi College of Hotel and Tourism Management Studies, Mumbai.
- i. The responsibilities and functions of the post will be as per the stated roles by the HOD/Principal adhering to guidelines stated in the Code of Conduct.
- j. A copy of the "Code of Conduct" will also be made available to you by the Administrative Office
- k. This appointment will automatically stand terminated if any fact stated by you which are prerequisites for your post especially academic qualifications and experience are found to be fake, forged or invalid.

Yours Sincerely,



Mr. Padmakumar Nair
Principal

Rizvi College of Arts Science & Commerce
Hospitality Studies
Bandra (West), Mumbai - 400 050

I hereby declare and affirm that I have carefully studied and understood the terms and conditions of service herein detailed.

I hereby accept the terms and conditions and my appointment to the above mentioned post and stand by fulfilling all the rules and regulations of Rizvi College of Arts, Science & Commerce - Hospitality Studies.

Signature  Date 21/7/2021 Place Mumbai



RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE

Affiliated to University of Mumbai

(Department of Hospitality Studies)

New Rizvi Educational Complex, HADT Wing, Chhaty Rajan Road, Off Colaba Road, Bandra West, Mumbai - 400050
E-mail: administration@rizvi.edu / hr@rizvi.edu / www@rizvi.edu
Tel: (+91) 22-2644 4176 / 2907 1240 / 2905 3571 / 2605 5257 / 2604 3137

REF.NO.: RHM/ AppointLet-1084/2021

Date: 2nd August 2021.

To,

Ms. Rachana Thakkar

Sub : Appointment Letter.

Dear Ms. Rachana Thakkar

With reference to your application and the subsequent interview that followed, we are pleased to offer you the post of Lecturer for Communication Skill / Corporate English at the Rizvi College of Arts, Science & Commerce – Hospitality Studies, w.e.f. 02/08/2021

The terms & conditions of the appointment will be as follows:

- You will be paid a consolidated salary of Rs.40,000/- (Rupees Forty Thousand only.)
- Leave and other terms and conditions will be according to the service regulations of the College/Society and as per the code of conduct set by the College.
- You will be on probation for a period of one year from the date of joining. You will be informed in writing by the college about the confirmation of your appointment before your probation period ends. In case of performance deficit, the probation will be further extended by information in writing for a period of two more years.
- After the probation period if you are not given in writing that your services are confirmed, the employment will automatically cease as per the terms of appointment.
- During the period of probation/training for any post under the Society the services of an Employee may be terminated at any time by one month notice in writing by either side without assigning any reason. However during probation / training or after confirmation in lieu of the whole or part of the period of notice the society or Employee may terminate or leave the services on payment to him / her or the society of any amount equal to his / her salary for the prescribed notice or for such portion thereof as may not have expired.
- During first six months of probation period the employee will not be entitled for any casual, privilege or vacation leave.



RIZVI COLLEGE OF ARTS, SCIENCE & COMMERCE

Affiliated to University of Mumbai



(Department of Hospitality Studies)

New Rizvi Educational Complex, HMCT Wing, Shetye Rajan Road, Off Ganer Road, Bandra (W), Mumbai - 400050

Email : admin@rizvi.edu.in / hr@rizvi.edu.in • Website : www.rizvi.edu.in

Tel. : 91 22 2604 1177 / 2605 7240 / 2605 2071 / 2605 5253 / 2602 3137

- g. In case of absence for a continuous period of 8 days (including absence when leave though applied for, is not granted or when you overstay period of sanctioned leave by 8 days), you would lose lien on the post and your appointment shall automatically come to an end without any notice.
- h. Your place of duty for the present will ordinarily be at the Rizvi College of Hotel and Tourism Management Studies, Mumbai.
- i. The responsibilities and functions of the post will be as per the stated roles by the HOD/Principal adhering to guidelines stated in the Code of Conduct.
- j. A copy of the "Code of Conduct" will also be made available to you by the Administrative Office.
- k. This appointment will automatically stand terminated if any fact stated by you which are prerequisites for your post especially academic qualifications and experience are found to be fake, forged or invalid.

Yours Sincerely,

Mr. Padmakumar Nair*
Principal

Rizvi College of Arts Science & Commerce
Hospitality Studies
Bandra (West), Mumbai - 400 050



I hereby declare and affirm that I have carefully studied and understood the terms and conditions of service herein detailed.

I hereby accept the terms and conditions and my appointment to the above mentioned post and stand by fulfilling all the rules and regulations of Rizvi College of Arts, Science & Commerce - Hospitality Studies.

Signature Date 12/08/21 Place MUMBAI



**RIZVI COLLEGE
OF
HOTEL MANAGEMENT & CATERING TECHNOLOGY**

Rizvi Educational Complex, Shri Rajan Road, Bandra (West), Mumbai - 400 050. Tel. : 2604 4176, 2605 7240
Telefax : 2605 2071 • E-mail : rizvihmc@bom5.vsnl.net.in • website : www.rizvihmct.com

REF.NO.: RHM/Appt.Let.3399-i/2012

Date : 1st August 2012

To,

Ms. Aditi Shethia

Madam,

Sub : Appointment letter.

With reference to your application and the interview for which you appeared. I have been Authorized to offer you on behalf of the Rizvi College of Hotel Management & Catering Technology, the post of Part-time Lecturer at the College w.e.f. 01/08/2012.

- a) You will be paid Rs.500/- per hour.
- b) Place of duty : Your place of duty for the present will ordinarily be at the Rizvi College of Hotel Management & Catering Technology, Mumbai.
- c) The responsibilities and functions of the post is laid down in job description which will be given to you by the Administration Office. You will be required to sign the duplicate in acceptance of the same.
- d) **Documents to be produced :** The following original certificates should be produced for inspection and return. Xerox copies of the same will be required for records.
 1. Degrees, Diplomas, or certificates of education & other technical qualification along with experience certificate if any.
 2. The Matriculation certificate or other acceptable proof of your date of birth.
 3. A Character Certificate from a Gazated Officer of the state or central Government.

If any declaration given or information furnished by you is proved to be false or if you are found to have willfully suppressed any material information, on you will be liable to removal from service and such other action as the Society may deem necessary.





RIZVI COLLEGE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY

Rizvi Educational Complex, Sherly Rajan Road, Bandra (West), Mumbai - 400 050. Tel. : 2604 4176, 2605 7240
Telefax : 2605 2071 • E-mail : rizvihmc@bam5.vsnl.net.in • website : www.rizvihmc.com

If you accept the offer on the above terms, you should communicate your acceptance to the undersigned within 2 days on the duplicate copy of this letter. If no reply is received by the prescribed date, this offer will be treated as cancelled.

Please note that this offer is subject to your being examined and found fit by the medical authority nominated by the institute. You shall appear before the said medical authority and produce the fitness certificate within one month of your joining the institute. No traveling shall be allowed for joining the duty.

Please acknowledge receipt of this letter.

Yours faithfully,
For and on behalf of the Rizvi College of Hotel
Management & Catering Technology


Principal



I accept the appointment on the above terms and conditions.

Place : Mumbai

Name : Aditi Shethia

Date : 23/08/2012

Signature : Shethia